



## **HOLT TOWN COUNCIL**

Town Council Office, Holt Community Centre, Kerridge Way, HOLT  
Norfolk, NR25 6DN

Tel/Fax 01263 712149

E mail: [holttown@tiscali.co.uk](mailto:holttown@tiscali.co.uk) [www.holttowncouncil.org](http://www.holttowncouncil.org)

(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

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### **NOTICE OF MEETING**

Dear Councillor

Notice is hereby given that the Annual Town Council Meeting will be held at the Holt Community Centre on Monday 9<sup>th</sup> May 2011 at 7.00pm.

Your attendance is required.

**Di Dann  
Town Clerk  
3<sup>rd</sup> May 2011**

Planning Applications will be available for inspection from 6.30pm

### **AGENDA**

- 1. TO RECEIVE PROPOSALS FOR THE ELECTION OF CHAIRMAN**
- 2. RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE**
- 3. TO RECEIVE PROPOSALS FOR THE ELECTION OF VICE-CHAIRMAN**
- 4. TO RECEIVE DECLARATIONS OF OFFICE AS REQUIRED BY LAW**
- 5. AGREE PROCESS FOR VACANCY LEFT UNFILLED AT THE ELECTION BY REASON OF INSUFFICIENT NOMINATIONS (ONE)**
- 6. APOLOGIES FOR ABSENCE**
- 7. TO RECEIVE DECLARATIONS OF INTEREST**  
Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- 8. TO RECEIVE A REPORT FROM THE SAFERNEIGHBOURHOOD TEAM MEMBER**
- 9. CHAIRMAN'S ANNOUNCEMENTS**
- 10. APPOINTMENT OF MEMBERS TO SERVE AS TOWN COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS AND COMMITTEE**  
(enclosed)

**11. AGREE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 11<sup>th</sup> APRIL 2011** (enclosed) **MATTERS ARISING if any** (for information and not included on the main council agenda)

**12. REPORTS -** Norfolk County Council and North Norfolk District Council  
Members  
Holt Chamber of Trade  
Holt Youth Project  
Patients Participation Group  
Holt Community Centre

***PUBLIC QUESTION TIME – Limited to 15 minutes  
(Three minutes per person)***

**13. MEETING WITH BT CONCERNING FASTER BROADBAND FOR HOLT.**  
To receive an update on this (enclosed)

**14. AGREE Re-NUMBERING OF THE PROPERTIES AT ELLIOTT CLOSE**  
(the numbers need to be reversed)

**15. RECEIVE UPDATE ON HOLT VISION PROJECT**

**16. CORRESPONDENCE**

16.1 Letter from Sheringham High School concerning possible change to Academy Status (enclosed)

16.2 Letter from Cromer Town Council re memorial inspections. (enclosed)  
To receive any other correspondence received since 28<sup>th</sup> April 2011

**17. ITEMS FOR INFORMATION - Refer Appendix 1**

To report other items received since 28<sup>th</sup> April 2011

**18. FINANCIAL MATTERS**

18.1 Approve accounts payment – May (enclosed)

18.2 Agree Accounts for the year to 31<sup>st</sup> March 2011 and the Annual Return (enclosed)

**19. PLANNING and LICENCING MATTERS**

**To consider Planning and Licensing Applications(enclosed)**

**20. MEETING DATES - Next Town Council Meeting Monday 13<sup>th</sup> June 2011**

Enclosures: (9)

Item 10 Representatives

Item 11 Minutes

Item 13 BT Meeting

Item 16 Correspondence (2)

Item 17 Items for information

Item 18 Financial Statement (May)

Accounts and Annual Return

Item 19 Plans

