



HOLT TOWN COUNCIL

Town Council Office, Holt Community Centre, Kerridge Way, HOLT
Norfolk, NR25 6DN
Tel/Fax 01263 712149

E mail: holttown@tiscali.co.uk www.holttowncouncil.org
(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

Minutes of the Town Council Meeting held on Monday 10th January 2011 at Holt Community Centre.

PRESENT: Cllr B Payne (Chairman), Cllrs Allison (Vice Chairman), Blyth, Baker, Batey, Cunliffe, Hipperson, Moore, Prior (from Item 4), Roberts, Traynier and Turner.

Di Dann, Town Clerk

Norfolk County Cllr J Perry Warnes (NCC) to Item 9; 10 members of the public
PC M Blowers (to item 3) and PCSO

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Bruce Lockhart and District Cllr P High.

2 TO RECEIVE DECLARATIONS OF INTEREST

Declarations were made by Cllr Moore (Prejudicial Interest Finance Item 14 - payment for work) and Cllr Baker (Prejudicial Interest Planning Item 15 – knows the applicants)

3 REPORT FROM THE SAFERNEIGHBOURHOOD TEAM MEMBER

3.1 Report from SNT member

PC Mike Blowers gave a report of police matters since the last meeting. There had been 46 calls made to the Police including 2 thefts; 7 rowdy behaviour; 5 concerns for safety; 4 criminal damage; 1 violence; 4 lost / found property; 3 highway disruption. These had resulted in 7 crimes – 1 violence; 4 criminal damage; 1 burglary other than a dwelling. Priorities for the team remained the same. The next SNAP meeting was at Holt Youth Project on 26th January at 7.00 p.m.

PC Blowers confirmed that there had been 2 arrests concerning the problems in the millennium shelter. Problems in this area had reduced owing to 2 of the individuals involved moving out of the area. The assault had been on a Gresham's pupil. Thefts of Heating Oil were noted.

The Town Clerk was asked to write to NNDC to enquire why they had not reported the vandalism in the Albert Street Toilets. There would be extra patrols in the area of the public toilets.

3.2 Public meeting, Police Headquarters in Wymondham on Thursday 20th January 2011 at 7.00 p.m. It was noted that this was a consultation event about the Police budget 2011/ 12 and open to everyone.

4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that he had attended the inaugural meeting of the Friends of Holt Hall in December. He and the Town Clerk had attended the "Big Conversation" meeting with NCC at County Hall.

5 MINUTES OF THE TOWN COUNCIL MEETING HELD ON 13th DECEMBER 2010 (enclosed)

On a **PROPOSAL** by Cllr Blyth **SECONDED** by Cllr Turner the Minutes of the Meeting were **APPROVED** and signed by the Chairman subject to Item 7.5 reading people living in Holt go to the Pharmacy and those living outside Holt attend the surgery for their drugs.

There were no matters arising not included on the agenda.

6. REPORTS

6. 1 Norfolk County Cllr John Perry Warnes Cllr Perry-Warnes advised that NCC Public consultation proposals "The Big Conversation" was closing today. Details were on the NCC website and the precise impact of the cuts was not yet available. He was hopeful that the impact on the Police would not be quite so deep as originally expected. Decisions would be made by the NCC Cabinet on 24th January and Full Council on 14th February. Representations had been received from disabled peoples groups, Libraries and Norfolk Churches Trust. He had arranged a meeting at the Feathers on Friday 14th February concerning the budget cuts to explain some of the proposals. Norwich Road speeding problems remained something he was determined to resolve. Cllr Allison was concerned that the recently rejected Greshams School planning application had had s106 benefits applied to the site which would have benefited the High School, Library and Police and other public services. Was this the way that NCC were bridging their funding gap?

Cllr Prior asked about the Thornage Road Car Park. Cllr Perry Warnes advised that discussions were ongoing, the issue of the crossing over the line being a sensitive matter.

The Chairman raised the matter of winter maintenance on NNDC car parks. The

“Outlook” publication and their own NNDC member advising that they would be gritted, NNDC had now stated that they would not be gritted and had put notices to this effect on all of their car parks. A duty of care was needed and the Town Clerk was asked to make contact with other towns to ascertain their views on the matter.

The two posts near to Siddalls remained, when only one was needed.

6.2 Holt Chamber of Trade Cllr Baker advised that there was no report as the meeting of the Chamber had been put back to this coming Wednesday.

6.3 Holt Youth Project Cllr Allison advised that there was no report available.

6.4 Patients Participation Group Cllr Prior advised that the next meeting was this Thursday. The Pharmacy at the surgery was going on line from April.

6.5 Holt Community Centre Cllr Roberts advised that the Management Committee was ready to move to the next stage.

The Chairman closed the meeting to allow Mr Barry Pilgrim to speak.

4 grants had been obtained for the energy project and the next stage was the refurbishment of the toilets There would need to be a big campaign in 2011 to raise funds and the Centre would hope to have financial support from the Town Council.

The meeting was re-opened and then closed at 8.15 pm.

PUBLIC QUESTION TIME

Mrs Fell 4 speed traps had proved fruitful during December Signs could be placed on Wheelie Bins. Volunteer Speed Watch might be possible although training was needed.

Wendy asked who had funded the existing 2 reactor signs in the town. Noted that the sign on the bypass had been taken down and not replaced, but could be re-sited on Norwich Road.

Lara Williamson, Holt Area Partnership Officer. Lara talked about the current projects of HAP and mentioned that they would shortly be moving to the Holt Library.

7 AFFORDABLE RURAL HOUSING

Members had received a summary of the Affordable Housing document and **AGREED** it was worth pursuing in view of the local need for housing in Holt. It was noted that this could take some time to progress.

8 ANNUAL TOWNS MEETING

It was **AGREED** to invite Hastoe Housing Association to make a presentation at

the Annual Towns Meeting

9 HOLT HONOURS AWARD 2010

Cllrs Baker, Cunliffe and Traynier would sit on the working group to select winners for the 2010 award. This would be the third year of the award.

10 NCC “BIG CONVERSATION”

The Chairman advised that he had attended a meeting at County Hall to discuss the bigger part which Parish and Town Councils might be able to do to help the County Council bridge their funding gap. It was **AGREED** to express an interest in all matters which had been identified at this meeting. These ranged from the Council playing a larger media role on behalf of the County Council to establishing a limited registrar service in Holt.

11 POTENTIAL NEW COUNCILLORS

It was noted that three people had responded to a recent advertisement in the local free papers and they would be invited to attend a February meeting of the Town Council.

12. CORRESPONDENCE

12.1 Letter from resident of Grove Lane asking for the lane to be included in the NCC gritting schedule. This was noted and a letter would be sent to NCC asking that this road was upgraded to a P2 route.

12.2 Letter from NCC asking the Town Council if its would like to be involved with voluntary gritting of footways. An agreement must be in place if we wish to undertake gritting of pavements. There is no funding offered for doing this. Members **AGREED** that they did not wish to have this commitment without the offer of funding. Cllr Turner would be happy to use his own vehicle to assist with the task if need be.

12.3 Letter from the secretary of the Holt Playing Fields Association. Noted that HPA were asking for funding through s106 payments. Noted that a reply had been forwarded advising them to contact NNDC

12.4 Correspondence received since 31st December 2010:

12.3.1 Letters from Bennetts Homes was read. The contents of the letter were noted but there was some concern that Bennett Homes appeared not to realise that the public had been using this track freely for a number of years. A letter would be written to confirm that the reply given by the Town Council in their letter of 13th December had been read and discussed at the December Town Council Meeting.

13 ITEMS FOR INFORMATION

13.1 These had been circulated as Appendix 1.

13.2 Other items received since the closure of the agenda on 31st December were noted as follows:

13.2.1 Letter from British Legion regarding the “Great Poppy Party Weekend” 10 /12th June 2011.

13.2.1 It was noted that there might be an event in Holt over the Bank Holiday weekend for the Royal Wedding.

13.2.1 Clerks and Councils Direct Copy of the January Issue.

14 FINANCIAL MATTERS

14.1 Approve payments and receipts – December (Appendix 2)

On a **PROPOSAL** by Cllr Blyth **SECONDED** by Cllr Tuner the financial statement was noted.

14.2 A Bank reconciliation to 31st December 2010 for all accounts had been circulated together with a statement of actuals against budget (Report no 3 of 4 for the financial year).

14.3 Letter from T T Jones Electrical Ltd asking that the Town Council, considers signing a new contract for the next 4 years. It was **AGREED** that the matter should go out to tender.

15 PLANNING MATTERS

15.1 To consider Planning Applications (Appendix 3)

15.2 A letter had been received from NNDC concerning their Policy Report on the land West of the Woodfield Estate (Site H01). It was noted that no reply has been received from NNDC concerning a request for S106 benefits and members **AGREED** that this should be incorporated into the draft policy.

16 MEETING DATES - Next Town Council Meeting Monday 14th Feb 2011
The date of the Spring Litter Pick was **AGREED** as Tuesday 29th March 2011.

17 TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

Following a **PROPOSAL** by Cllr Turner it was agreed to exclude members of the press and public concerning as staffing matter.

18 EXCLUSION ITEMS

18.1 Staff appointment It was **AGREED** to confirm the appointment of the new Administration Assistant for 6 hours per week starting on 19th January 2011. The appointment would be subject to 6 months probationary period.

18.2 Letter from a member of the public complaining about how the Budget had been presented. Noted.

18.3 E mail letter complaining about the website. Noted and **AGREED** to pay for training for the new software.

There being no further business the meeting closed at 8.30 p.m.

.....
Chairman

.....
Date

