



HOLT TOWN COUNCIL

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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

Minutes of the Town Council Meeting held on Monday 13th June 2011 at Holt Community Centre.

PRESENT: Baker, Batey, Blyth, Hipperson, Moore, Prior, Read, Roberts, Traynier and Turner.

Di Dann, Town Clerk

NNDC Cllr P High; Sgt H Howes to Item 5; 11 members of the public

1. THE ELECTION OF CHAIRMAN

On a **PROPOSAL** by Cllr Batey **SECONDED** by Cllr Prior it was unanimously **AGREED** to elect Cllr Hipperson as Chairman for the meeting. There were no other nominations.

There was a minute's silence for the late Howard Heathfield.

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllr B Payne (Chairman), Cllr Allison (Vice Chairman).

3. TO RECEIVE DECLARATIONS OF INTEREST

Declarations were made in respect of Item 9 Grants Cllr Blyth CAB Director; Cllr Roberts HCC Committee member; Cllr Turner HPFA HTC representative.

4. REPORT FROM THE SAFERNEIGHBOURHOOD TEAM MEMBER

Sgt. Howe gave a report on monthly crime figures which were well up on the previous period last year. There had been 81 calls to police of which 23 had resulted in crimes. 12 were thefts (mostly relating to bicycles and metal / lead thefts); 1 Burglary; 1 Drugs offence; 4 Assault; 2 Criminal Damage; 2 Fraud; 1 theft from a Motor Vehicle. SNT priorities remained speeding Weybourne Road at Bodham; ASB Briston; ASB Woodrow Avenue, The Close, Elizabeth Crescent; Spout Hills. The next SNAP meeting was 22nd June at HYP at 7.00 p.m.

The Chairman closed the meeting for Public Question Time in relation to speeding traffic in Norwich Road

Mrs Fell – Dangers of speeding traffic; loss of Speed reactive sign; need for activation sign. Traffic veered towards her when crossing road. Concerns about a fatality.

Sgt Howes considered that a meeting with NCC Highways and the Police and Town Council to discuss the problem and the way forward.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that Cllr Payne had attended the AGM of the Holt Area Partnership, the Vision meetings and also the launch of the Holt Festival.

6. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 9th MAY 2011 On a **PROPOSAL** by Cllr Turner **SECONDED** by Cllr Prior the Minutes of the Meeting held on 9th May were **AGREED** as a correct record and signed by the Chairman subject to the deletion of Cllr Baker's name and addition of Cllr Read's name. Cllr Turner also advised that he was the Playing Field Representative not Cllr Hipperson.

MATTERS ARISING (for information only)

Item 15 Update on the Holt Vision Project. The Town Clerk advised that the two working groups formed for discussion on the content of the Project Commissioning document had met twice and their views had then been considered by a Steering meeting. Ideas put forward for inclusion in the commissioning document were now being finalised and would then be sent out to potential companies and organisations interested in undertaking the work. 20 organisations had been identified. An interview would take place in August and an appointment made from this. It was hoped that work could be started in September and the Vision presented and published by January 2012.

Item 16.3.2 Update on Exception Sites. A Working Group had been set up and with the help of Google Earth and subsequent site visits had identified several sites for consideration. These had now been passed to the Forward Planning Officer at NNDC and a local meeting would be arranged to discuss the merits of each site. Hastoe Housing had expressed an interest in joining in at this meeting.

Item 5 Co-option. The Town Clerk advised that still no names had come forward for consideration of co-option. It was intended to include this on the July agenda. Members were asked to encourage people to put their names forward.

7. REPORTS

7.1 NNDC. Cllr High advised that he had attended the opening of the Exception Site off Edinburgh Road. He asked about the wall between New Street and Little Hills and the Clerk advised that a site meeting had been requested between the Conservation Officer and the Lawyer involved with the matter. There was to be a

Licensing Meeting in July and there were concerns about parking on White Lion Street adjacent the former White Lion Pub – premises soon to be taken over by Adnams. He asked the Town Council to consider writing to NCC to request that double yellow lining should be considered in the area. He gave a brief update on the Car Park. A meeting had taken place last week between the NCS Property Manager, cabinet member NCC Cllr C Jordan and the developer and NCC Cllr Perry Warnes resulting in a fresh offer being made by the developer for the perpetuity right to cross the railway track bed. He had also attended the H01 exhibition event and he expected an outline planning application to come forward to NNDC by July 2011.

7.2 Chamber of Trade. Cllr Baker mentioned that the recent robberies in Holt had been discussed at the meeting and it was hoped that a ring round warning system could be reinstated. There were concerns about some empty shops. Plans for the Holt Festival were going well. He had noted that the alley way between Cockertons and D Moores was untidy. The Town Clerk would advise in respect of the schedule of cleaning for this area.

7.3 Holt Youth Project (HYP) Cllr Read advised that HYP were having a revamp of their website. Members had attended a recent meeting by NCC concerning cuts to youth services. They were involved with a project aimed at dealing with behavioural problems and a bursary had been obtained for 1 staff member who could then be trained to become a gym instructor so opening up this facility to many more people. Julie Alford would be attending an event at Cley Village Hall as a speaker to talk about the work of HYP

7.4 Holt Community Centre. Cllr Roberts advised that there were now 12 people on the Committee, as well as a steering committee involved with the development fund project. The quarterly newsletter was about to go out.

7.5 Patients Participation Group. Cllr Prior advised that there was nothing further to report.

7.6 Town Clerk's Report. The Town Clerk advised of her work in connection with the Holt Vision Project.

PUBLIC QUESTION TIME – Limited to 15 minutes

Dr Lal. Ideas on fundraising.

Mrs Warfe. Views of people who attended the H01 exhibition should be made public and taken into consideration Number of houses needs to be reduced. Need to be vigilant.

Mr Warfe. Encouraged by Cllr High's comments that it would have to go through the planning process and everyone would have an opportunity to have their say and there would be room to manoeuvre. It was in an AONB area.

8. REPORT FROM THE EXHIBITION HELD FOR THE LDF SITE H01 (land between Cley Road and Kelling Road)

The exhibition had been well attended, and requests made by the Town Council appeared to have been considered.

9. GRANT ALLOCATIONS

Members had received a copy of all the grant request forms and a summary of these. After consideration and debate and a **PROPOSAL** by Cllr Turner it was **AGREED** to allocate the following sums: Holt Community Centre £200; CAB £1400; Royal British Legion £200 (noted as a S137 payment) ; Holt Christmas Lights £200; Day Centre £300; Holt Festival £200; Bowls Club £100 No allocation would be made to the Glaven District Caring Committee. The grants totalled £2400, some money from the budget being left in reserve.

10. LETHERINGSETT HILL CAR PARK FEE 2011/12

Note that this had not been raised for two years. It was currently £176 p.a. A letter had been received from Mrs Pointen asking for repairs at the site. These were considered small repairs and involved vehicle damage to wooden barriers. On a **PROPOSAL** by Cllr Turner it was **AGREED** to increase the charge from £176 to £185 p.a. to cover the costs involved.

11. CORRESPONDENCE

11.1 Letter from NCC concerning the Library opening Hours. Noted that the consultation period expired on 13th June. A letter would be sent asking NCC to consider the footfall through the Library in their decision regarding any reduction in opening hours.

11.2 Parking adjacent to Hill Cottage off Little Hills. The Town Clerk advised that a further letter of complaint had been received concerning visitors vehicles going down the slope to park adjacent to the Cottage. Members **AGREED** that there was little which could be done to prevent parking on the triangle of land (not part of the unregistered commonland) but that the activity vehicles going down the slope was exceedingly dangerous. A letter would be written to the cottage owner to this effect. It was also known that Mr and Mrs Checkley the previous owners of the cottage had not had a car or used the parking area.

11.3 Letter from NNDC concerning the Health Event being organised on 20th July. Noted.

11.4 Letter from NCC concerning the Speed Awareness Sign along the B1149. This was noted. The Town Clerk would enquire as to whether this was returning. She would also enquire about the flashing sign which had been sited on the by pass and then removed without trace.

11.5 E mail concerning speeding traffic down Letheringsett Hill. This was noted and that the Town Council had been the authority to ask for the extension of the 30 mph sign down the Hill.

11.6 Reply from Sheringham Town Council concerning Broadband. Noted. Cllr Batey advised that he would be speaking to NCC Cllr Perry Warnes. NCC had to make a decision about the £15 million which would be coming from them for faster broadband to match the government funding and he wanted to make sure that NCC elected members were fully behind the proposal for 8 megabytes

in Holt being provided by BT.

11.7 To receive further correspondence received since 1st June 2011

11.7.1 Reply from Norman Lamb MP concerning the possible closure of the Holt Sorting office. Norman Lamb had written to Royal Mail concerning the matter.

11.7.2 Copy letter from Norman Lamb MP written on behalf of Mrs Fell concerning the speeding traffic in Norwich Road and suggesting a site meeting with the County authorities.

11.7.3 Reply from the owner of the Old Rectory concerning the Common land boundary This would be considered at the next Spouts Committee meeting.

12. ITEMS FOR INFORMATION

12.1 Matters had been listed in Appendix 1

12.2 Other items received since 1st June 2011

12.2.1 Norfolk ALC a copy of Norfolk Link May 2011 had been received. There was also an article to consider from the SLCC Newsletter on the Jubilee celebrations planned for June 2012.

12.2.2 Green Challenge Event at UEA Saturday 16th July. This was noted

13. FINANCIAL MATTERS

13.1 Approve May accounts payment – (Appendix 2)

On a **PROPOSAL** by Cllr Batey **SECONDED** by Cllr Prior the Statement was approved.

13.2 Internal Auditors Year end report had been received and circulated to members. There were no comments.

13.3 Requests to use the King George V Field. Nothing further had been heard from “Hatters” although members were aware that the organisation had made enquiries to HPFA to use their site too. There was no objection to the organisation YESU using the field for a day in August.

14 PLANNING MATTERS

14.1 Planning applications were considered and decisions made by NNDC Planning Committee were noted (refer Appendix 3)

15. MEETING DATES - Next Town Council Meeting Monday 11th July 2011

16. EXCLUSION MATTER (Personnel)

On a **PROPOSAL** by Cllr Prior **SECONDED** by Cllr Turner a personnel matter would be discussed.

17. EMPLOYMENT

The Administration Assistant had now been employed 6 months and her contract was confirmed. On a **PROPOSAL** by Cllr Turner **SECONDED** by Cllr Moore a pay rise to £7.50 per hour (6 hours per week) would commence in July.

There being no further business the meeting closed at 8.40 p.m.

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Chairman

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Date

