



HOLT TOWN COUNCIL

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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

Minutes of the Town Council Meeting held on Monday 9th January 2012 at Holt Community Centre.

PRESENT: Cllr B Payne (Chairman), Cllrs Allison, M Batey, Blyth, Hipperson, Moore, Prior, Read, Roberts, Traynier, Turner and Cllr Wright
Di Dann, Town Clerk

NCC Cllr R Wright

Sgt Little and District Commander Chief Inspector C Edwards, PCSO Jason Ford were in attendance to Item 4.

3 members of the public, EDP Press Reporter

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Baker (holiday).

NNDC Cllrs Baker and High had also sent apologies.

NCC Cllr J Perry Warnes had also sent apologies. The Chairman thanked Cllr R Wright for attending in Cllr Perry Warnes place.

2 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Turner declared an interest in Item 13.1 Finance.

3 TO RECEIVE A REPORT FROM THE POLICE

Sgt Little and Chief Inspector Edwards introduced themselves. Arising from recent austerity measures a new policing model became effective from 9th January. A result from this, would be a net increase in police in the area with more localised policing for the market towns. Sgt Little was based in Fakenham although would spend most of his working time in Holt along with 3 PCSO's – Jason, Guy Slade and Rachel Howard.

Questions:

Role of the PCSO. Noted that they had the powers of arrest (although not a power of suspicion) they could also issue tickets for litter, graffiti and alcohol related issues. Response times. This would depend on where the officer was.

Vehicle obstruction. Police still deal with this matter

Use of the Holt Police Station. This would still be in use and manned with the help of the 2 existing volunteers.

Sgt Little advised the crime report for the previous 4 weeks. There had been 56 calls to Police in this period, which had resulted in 17 crimes of which 7 were domestic related. SNT Priorities remained Theft and vehicle Crime. Fuel and metal thefts were of particular concern. The next SNAP meeting was Wednesday 29th February at Holt Youth Project.

4 ANNOUNCEMENTS BY THE CHAIRMAN

The Chairman had no announcements. He welcomed Sue Preston, Practise Manager at Holt Medical Practice and Dr Franklin who made a short presentation about to current trials concerning the telephone booking system. This was followed by questions.

It was noted that the trial new system operated by the Holt Practice had just finished. This had involved a structured use of the telephone system and was part of a nation wide piece of research concerning same day appointments. Results would not be known for some time. Dr Franklin advised that on this day alone some 135 calls had been made with a request for a same day appointment, many of which had been dealt with quite satisfactorily by the telephone system. Ultimately there was a need to free up re-bookable appointment space. There was a need to run the business but also offer a helpful service.

There were various questions and concerns raised:

Surgery noted the need for communication on these matters – possibly supported by the free press

Surgery noted the Holt Caring Society which could be strained where immediate medical appointments were offered.

Surgery advised that appointments could be booked at the desk and that any site was available for appointments, and Monday evenings were available for appointments. The catchment area for the practice had not changed.

Sue Preston and Dr Franklin were thanked by the Chairman for their helpful presentation and discussion time.

5 MINUTES OF THE TOWN COUNCIL MEETING HELD ON 12th DECEMBER 2011

On a **PROPOSAL** by Cllr Turner the minutes were **AGREED** as a correct record and signed by the Chairman.

5.1 Matters Arising (for information and not included on the agenda).

There were none.

6 REPORTS

6.1 Norfolk County Council. Cllr Russell advised that the recent press release by NCC which had gone out as a joint statement from NCC and NNDC was unhelpful.

6.2 There were no District Council reports.

6.3 Holt Chamber of Trade. The Chamber would be meeting on Thursday 12th January.

6.4 Holt Youth Project. Educational courses run along side Adult Education had started. These involved sport and forestry. A gym club for 3 – 5 year olds was also starting. The Project was looking at a new cycling challenge and there had been a

recent visit to High Lodge at Thetford Forest.

6.5 Patients Participation Group. The next meeting would be on Thursday 19th January.

6.6 Holt Community Centre. There was no report.

6.7 Town Clerk's Report. This was largely incorporated into the Holt Vision item.

The meeting closed at 8.05 p.m. for **PUBLIC QUESTION**

Mr Rix Concerns about the progress of the Thornage Road Car Park

The meeting re-opened at 8.20 p.m

7 UPDATE ON THE QUEEN'S DIAMOND JUBILEE EVENT June 2012

The Minutes of the Working Party held on 5th January 2012 had been tabled. The Committee would be concerned about arranging any road closures or marshalling for the Torch event. They would be happy to encourage flag and banner displays for the duration of the two events. It was hoped that Cllr Allison would be able to come along to the next meeting to discuss the Fun Run. In the meantime a press release had been issued with outline details on the events currently in the planning stage, and letters had been written to several community organisations advising of the event.

9 UPDATE ON THE THORNAGE ROAD CAR PARK

9.1 Letter from Tim Nicholson, Cockertons regarding Thornage Road Car Park
This was noted.

9.2 Letter and e mail from Mr C Hill, concerning the Thornage Road Car Park
This was noted.

10 UPDATE ON THE HOLT VISION

The Town Clerk advised that there had been a Holt Vision Board meeting that afternoon and the draft Vision document sent by the consultants would need to be read by Board members and comments passed back to the consultants by Thursday. There was a final presentation to be made by the consultants in the Community Centre on Thursday 19th January at 6.00 p.m. Members were encouraged to attend and to pass this information to people they knew. Publicity on the event would be given out in the Holt Times and there would be a town leaflet drop. Help was requested with this. Following this, two further Board meetings were planned to discuss the sucessionary planning for the Vision. Preliminary discussion had taken place at today's meeting concerning the possibility of setting up a Town Council Committee to progress the projects identified by the Vision.

11 CORRESPONDENCE

11.1 Letter from Fakenham Town Council re NCC lighting on new developments.

Noted. NCC appeared to be off loading their responsibilities for running lighting schemes on new developments, and this may be something which the Town Council

would need to include in future budgets.

11.2 Norfolk County Council Legal Directorate. Notice regarding temporary closure affecting the Grove Lane from its junction with the Cromer Road southwards towards Holt because of footway construction.

11.3 Letter from NCC concerning carriageway resurfacing A148 planned in February 2012 It was noted that NCC would be operating the road closures even for residents living in the area.

11.4 Copy e mails from Cllr M Baker and Mr Brett Chairman Norfolk Police Authority. These were noted.

11.5 Correspondence received since 3rd January 2012

11.5.1 Letter received from resident concerning the state of the Jubilee bench gifted by Greshams, and situated on the Cromer Road. This was noted.

Members were advised that Greshams had been approached concerning this matter but if no progress was made then the work would have to be carried out by the town Council. There was a budget provision for this.

11.5.2 Copy letter from NNDC Strategic Director Mr Blatch concerning the NCC proposals to extend yellow lining in New Street, Cley Road and Albert Street. NNDC were objecting to the yellow lining proposals in New Street and Cley Road but not Albert Street.

11.5.3 letter from veronica Pearson. A letter of thanks to members for their personal gift at Christmas.

12 ITEMS FOR INFORMATION - Refer Appendix 1

These were noted. There were no other items received since 3rd January 2012

13 FINANCIAL MATTERS

13.1 Financial Statement – December (Appendix 2)

The Town Clerk advised that payment to Rentokil had not gone through the bank in December as had been anticipated. This was noted

On a **PROPOSAL** by Cllr Batey the Financial Statement was **AGREED**

13.2 Financial Report to 31st December 2011

Members had been tabled with a copy of the Bank Reconciliation to 31st December 2011 and also a breakdown of receipts and payments in comparison to budget estimates. Current Account was £1902.59 Total monies in bank £90171.26

14 PLANNING MATTERS

These are as detailed in Appendix 3

15 MEETING DATES - Next Town Council Meeting Monday 13th February 2012

There being no further business the meeting was closed at 8.45 p.m.

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Chairman

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Date

