

HOLT TOWN COUNCIL

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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

Minutes of the Town Council Meeting held on Monday 14th November, 2011 at Holt Community Centre.

PRESENT: Cllr B Payne (Chairman), Cllr Allison (Vice-Chairman), Cllrs D Baker, Batey, Blyth, Hipperson, Moore, Prior, Read, Traynier, Turner and Cllr Wright Di Dann, Town Clerk, NNDC Cllrs M Baker and P High; NCC Cllr J Perry Warnes (to Item 8)

EDP Press Reporter, 10 members of the public

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr B Roberts (RBL commitments)

2 TO RECEIVE DECLARATIONS OF INTEREST

Members are invited to declare personal or prejudicial interests in items on the agenda. There were no declarations.

3 TO RECEIVE A REPORT FROM THE SAFER NEIGHBOURHOOD TEAM MEMBER (SNT)

There was no member of the SNT Team present but a report had been sent and was read by the Town Clerk. There had been 83 calls to Police of which 8 had resulted in crimes. These were made up as follows: 3 theft; 3 burglary other than dwelling; 2 criminal damage. This compared to 89 and 15 crimes in the same period for the previous years.

SNT priorities remained the same – Theft – preventative measures and public awareness; ASB Briston and Melton. The next SNAP meeting was on Wednesday 14th December at 7.00 pm. at Holt Youth Project. The Police were advising home owners to ensure maximum security for their oil tank with the onset of the colder weather.

4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that he had attended the High Sheriff's Norfolk Justice Service and had also attended at Cromer for the recent publicity relating to the Olympic Torch. The torch would be coming through Holt in July 2012.

5 MINUTES OF THE MEETING HELD ON 10th OCTOBER 2011

On a **PROPOSAL** by Cllr Turner, these were **AGREED** and signed by the Chairman subject to the amendment P 299 Item 7.4 that Ed Parker (Christmas Switch-on) was the team founder of "Walking with the Wounded."

There were no matters arising (for information only)

6 MINUTES OF THE BUDGET MEETING HELD ON 24th OCTOBER 2011

6.11 Precept for 2012/13

Members noted the reply from NNDC in relation to new households in the town. There is no provision within the legislation for NNDC as the Billing Authority to repay a surplus to the town council. Following discussion concerning the need for improved play provision and the fact that S106 was not a guaranteed sum of money, on a **PROPOSAL** by Cllr Turner **SECONDED** by Cllr Hipperson it was **AGREED** to raise the precept by £5000 to £78208. The District Councillors would enquire as to where the surplus monies were used as the precept had not gone up for three years, although household contributions had.

7 REPORTS

7.1 Norfolk County Council. Cllr Perry Warnes was pleased to advise that accident statistics for the last year were the lowest on record with 323 deaths or serious injuries. He hoped that the Norwich Road reactor sign would be in place within a month. He would be taking the Railway Line Right of Way evidence forms to County Hall tomorrow. He advised that a Right of Way once established would mean Mr Chapman would have nothing to pay and the car park could be started straight away. A meeting had been arranged for 14th December at 10.30 a.m. at County Hall concerning the Car Park, and he would be willing to hold a traders meeting to give them the up to date position relating to the car park. He had a photograph of the traffic chaos in Holt on Saturday afternoon. There were the following comments for the NCC member:

Cllr Payne said that the Norfolk Orbital Railway Company had advised that they had an agreement in principle to purchase the railway track and will go out to appeal for fundraising shortly. Cllr Allison advised that Greshams would not be developing any of their land for a car park. Cllr Blyth had noted that there was only one disabled parking place in Holt.

7.2 North Norfolk District Council.

7.2.1 Cllr M Baker. Cllr Baker advised that it was regrettable that there had been failings on both NCC and the applicant's side in relation to the Holt Car Park. He also had concerns that the ruling group did not seem to be getting to grips with

the fact that NNDC still employed a CEO and Deputy and 5 Directors.

7.2.2 Cllr P High. The Chairman advised Cllr High that little progress had been made with NNDC concerning gritting for the winter. It was noted that the contract drawn up with Kier could not be changed. The Town Clerk would write to NNDC and clarify the present position in relation to winter maintenance of the car parks.

7.2 Holt Chamber of Trade

Cllr D Baker advised that new businesses were opening in town. The Chamber had donated £1200 to Holt Christmas Lights but could increase this if required. Discussion at the last meeting in November had featured on the Car Park and the Holt Christmas Lights.

7.3 Holt Youth Project. Cllr Read advised that Autumn activities continued and recently 24 young people had spent time in London visiting the National History Museum.

7.4 Patients Participation Group. Cllr Prior advised that the next meeting was this coming Thursday but there were questionnaires to be completed. There was some concerns at the telephone system for diagnosis. Cllr Prior confirmed that this was on the agenda for the meeting on Thursday. There was also concern at the problems for booking for an appointment –this had to be done first thing in the morning- a time when the line was busy. Cllr Prior would also raise this at the next meeting.

7.5 Holt Community Centre. In the absence of Cllr Roberts the Town Clerk advised that the Centre would be applying for a large Lottery grant and to make this a credible application it would need to demonstrate public involvement. This would be done through 2 community meetings on 25th and 26th November. Organisations were being encouraged to give their views at that and also to consider raising a small amount of money for the Centre to show their support.

7.6 Holt Christmas Lights. The Town Clerk, as a volunteer on the Committee, advised members of the format for the evening with switch on at 6.45 p.m. Alberts Fish and Chip shop was thanked for their generous support for the road closure stewards. New this year, was the cartoon being auctioned by Tony hall. This was on display in the Bircham Gallery. As well Holt's own Christmas cards were being printed. The pictures on the cards were from the Holt Lights. They would be available to buy from the Holt Bookshop.

7.7 Town Clerks Report. The Town Clerk had been involved with the ongoing Holt Vision Project. A stakeholders and Board meeting had recently taken place. The Stakeholders meeting had given further input into the SWOT for the town. The Board meeting had flagged up possible projects emerging within the Vision.

There would be a further Board meeting at the end of November with community consultation taking place with display boards in prominent positions in the town. The conclusion of the Vision Project was likely to be mid January following a full public briefing by the consultants.

***The meeting closed at 7.59 for
PUBLIC QUESTION TIME – Limited to 15 minutes***

Mr Wharfe *Little discussion concerning H01 planning application and consideration of dangers at New Street junction imposed by construction traffic. Noted that NCC had suggested construction traffic should go down New Street but NNDC were the planning authority. Noted that no complaints had been received regarding delivery vehicles for the recent Lodge Close development.*

Wendy Richley *Play areas south of by-pass inadequate*

Mr M Hill *Concerned that Mr Chapman should have full support*

Lyndsey Furniss *Concern about desperately needed car park*

Mr G Chapman *Advised that he was progressing the Right of way from Thornage Road to Valley Lane. Explained that the offer of £25000 had been put by NCC in October 2010. But NCC had offered the Norfolk Orbital Railway the belt of land at High Kelling for £1000. It was not a level playing field.*

Mr Furniss *Asked what Holt Town Council could do to make sure the matter of the car park was progressed.*

8 THE QUEEN'S DIAMOND JUBILEE EVENT June 2012.

A summary of progress was advised to members. Saturday Church Street would be closed off to traffic and there would be a Craft Fayre and Royal Tea at 4.00 p.m. On Sunday there would be a hog roast followed by a Civic Service. Cllr D Baker and M Prior offered to join the organising committee. Cllr Allison would be pleased to arrange the Common Land Fun Run. The Garden Competition would also need to be arranged.

9 HOLT CAR PARK

Correspondence received was noted. There was great concern at the delays in the progress of the project and the NCC stance on the matter. Members were pleased to have a report in public question time from the developer on the matter. The meeting arranged for 12th December at 10.30 at County Hall was noted. In the mean time Cllr Perry Warnes would be taking up to County Hall the evidence forms for the Public Right of Way from Thornage Road to Valley Lane.

10 UPDATE ON THE HOLT VISION

The Town Clerk advised that there had been a stakeholders meeting and a board meeting last week to discuss the progress of the project. The stakeholders meeting had identified priorities in the town and the Board meeting had received

a presentation from the consultants on their first impressions relating to possible projects. While it was hoped originally to have the final document ready before Christmas it was felt that there was insufficient time for further public consultation. A final presentation would therefore be delayed until the early new year. In the meantime public consultation would take place through information boards to be prepared and displayed at the Library and possibly Budgens.

11 CORRESPONDENCE

11.1 The continuing letters and concerns regarding the lack of car parking in Holt.

11.1.1 Copy letter from NNDC Cllr M Baker. Noted

11.1.2 Copy letter from Mr M Hill . Noted

11.1.3 E mail from visitor who had been unable to park. Noted

11.1.4 Difficulties of accessing the cemetery. Noted and members considered that this should be a police matter

11.2 Letter from Mr Wagstaff concerning the state of the alleyways in town. Noted. Kier had undertaken some cleaning in the area and NNDC had enforcement powers with property owners and other solutions were being investigated.

11.3 Letter concerning the naming/numbering of a property in Peacock Lane. This was **AGREED** as 19a Peacock Lane.

11.4 Message from NCC regarding Broadband. Noted.

11.5 Other correspondence received since 4th November 2011

11.5.1 Letter from resident of Burrell Close and the problems caused by cars parking along Cromer Road. Noted.

11.5.2 Letter from the Leader of NNDC. The letter asked for a meeting with the Chairman to discuss Localism, NNDC finances and their Corporate Plan.

11.5.3 Letter from a resident of Cromer Road. Concerns expressed at the banners in front of Morston Sports. Cllr High would investigate on the grounds of Health and Safety

11.5.4 Letter from Mrs Furniss of the Tannery. The letter expressed concerns relating to the need for more car parking in the town

11.5.5 NCC ETD Department. Letter advising that the Vehicle Activated Sign for Norwich Road would be funded through a special fund and would hopefully be progressed within a month.

12 SPOUT HILLS

12.1 Summary of site meeting with the owner of the old Rectory. Members were advised by Cllr Allison who had attended a site meeting with Mr Neech that he had replaced the barbed wire with plain wire; had also turned over the compost and that he would be happy to manage the area of land between the ditch and the chain link fencing. He would be thanked by the Town Council.

12.2 Proposal to encourage volunteers to work on the site. Members **AGREED** to support Cllr Allison's suggestion that volunteering should be

encouraged through an event on the hills on New Years Eve, with a bonfire, mulled wine and mince pies. A £25 budget allowance would be made for this event.

13 ITEMS FOR INFORMATION - Refer Appendix 1

13.1 Items were noted. Cllr Traynier advised that she had made contact with NCC Social Services concerning support for elderly people in the Winter months

13.2 Other items received since 4th November 2011

13.2.1 E mail from Mr J Hammett relating to his Lands End to John o' Groats Public Bus Service Challenge. This was in aid on North Norfolk Radio's families first charity.

13.2.2 Norfolk Police Authority. E mail asking for people to complete the police and Crime Survey at www.norfolk-pa.giv.uk/survey.cfm

13.2.3 Glad About the Glaven Planning Meeting 17th November 3.30 p.m. Cllr Prior advised that she would be attending.

13.2.4 North Walsham Area Community Transport Association. Appeal for financial contributions to support the service

14 FINANCIAL MATTERS

14.1 Financial Statement. Following a **PROPOSAL** by Cllr Batey and **SECONDED** by Cllr Blyth the statement was **APPROVED**.

15 PLANNING MATTERS

15.1 To consider Planning Applications

Ref PF/11/1247 Variation of conditions 4,15 and 16 re surface water draining. Support.

15.2 Planning Committee decisions were noted

15.2 Summary of Site visit to H01. A site visit of the NNDC Planning Committee had taken place last week. It was noted that NNDC were re-negotiating, on behalf of Holt Town Council, the S106 terms for the H01 site.

15.3 Thaxters site. Members were advised that the Chairman and the Town Clerk had recently met with Tim Schofield a Director of Norwood Homes who were interested in developing the Thaxters site. This was likely to be a food outlet. Tim would be holding discussions with the Holt Society, the Museum Trust and also the Chamber of Trade. He intended to have public meetings as soon as possible concerning the draft proposals.

15.4 Exception Sites. Noted that Mark Ashwell had now responded on the sites and a further meeting would be held.

15.5 Neighbourhood Plan. It was noted that the Holt Vision Project had encouraged NNDC to apply for a government grant of £20,000 for money to develop a Neighbourhood Plan in Holt. This was identified within the Localism Bill, and had been supported by the Town Council at their October Budget Meeting

16 MEETING DATES - Next Town Council Meeting Monday 12th December

There being no further business the meeting closed at 9.02 p.m.

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Chairman

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Date