

## **HOLT TOWN COUNCIL**

Town Council Office, Holt Community Centre, Kerridge Way, HOLT  
Norfolk, NR25 6DN

Tel/Fax 01263 712149

E mail: [holttown@tiscali.co.uk](mailto:holttown@tiscali.co.uk) [www.holttowncouncil.org](http://www.holttowncouncil.org)

(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

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### **Minutes of the Town Council Meeting held on Monday 10<sup>th</sup> October 2011 at Holt Community Centre.**

**PRESENT:** Cllr B Payne (Chairman), Cllrs Allison, Baker, Batey, Blyth, Hipperson, Moore, Prior, Read, Roberts, Traynier, Turner and Cllr Wright  
Di Dann, Town Clerk

PCSO Jamie Wedderburn was in attendance (to Item 4)

10 members of the public

#### **1 APOLOGIES FOR ABSENCE**

Apologies were received from NNDC Cllrs Philip High and Mike Baker.

#### **2 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Payne declared a personal interest in Item 14.2

Cllr Turner declared a financial interest in Item 16

#### **4 TO RECEIVE A REPORT FROM THE SAFERNEIGHBOURHOOD TEAM MEMBER**

There had been 44 calls to police in the last month of which 8 had resulted in crimes. This compared with 76 calls and 9 crimes for the same period last year. There had been 2 theft crimes, 3 burglary other than dwelling, 1 criminal damage, and 2 assaults. The SNAP meeting had taken place on Wednesday 14<sup>th</sup> September and priorities set were preventative measures against theft and ASB at Melton Constable and Briston. The next SNAP meeting would be held on Wednesday 14<sup>th</sup> December at 7.00 p.m. at Holt Youth Project.

The Police would be sending out press releases concerning fuel oil theft, Halloween and Bonfire Night.

The Chairman raised the matter of continuing concerns relating to drinking and littering at the Church Street Toilets and on the Spouts Common. It was noted that the Police (including the PCSO's) could issue £80 littering fines.

Cllr Turner advised that he had recently noticed some broken tiles on the millennium bus shelter which he considered had been caused by petty vandalism.

## 5 ANNOUNCEMENTS BY THE CHAIRMAN

The Chairman thanked Cllr Allison for standing in during his recent absence from ill health. This had included taking the judges around the town in the recent judging of the Best Community Open Spaces. The Chairman and Cllr Allison had also recently taken the judges around the town for the Best Community Award. (EDP Pride in Norfolk Awards)

## 6 MINUTES OF THE MEETING HELD ON 12<sup>th</sup> SEPTEMBER 2011

On a proposal by Cllr Prior **SECONDED** by Cllr Hipperson the minutes of the meeting were **AGREED** subject to the inclusion of the word “not” in Item 7.9 first sentence and replacement of on an (second sentence) by “up to” They were signed as a correct record by the Chairman..

### 6.1 Matters Arising (for information and not included on the agenda).

Page 295 Item 8 White Lion Street. It was noted that information had been received from a local HGV driver that he used White Lion Street for servicing the local farms. He could not use the old Cromer Road and turn right down Kelling Road. The problem was that the old pub sign was too low. It was noted that this was currently removed.

## 7 REPORTS

**7.1 North Norfolk District Council.** There was no District Council Report.

**7.2 Norfolk County Council.** Cllr Perry Warnes advised that in response to the Town Council’s letter he had asked the Highways Engineer, Chris Alston to survey the Kelling Road and Old Cromer Junctions and the Grove Lane and Old Cromer Road junctions for possible mini roundabouts. He considered it a good idea to meet the Engineer on site. Cllr Perry Warnes confirmed that there would be changes with the police operations although SNT’s would remain. He was currently pursuing means of fighting the problems of the £4.3m government shortfall to NCC for the funding of bus routes.

It was noted that NCC would be taking responsibility for parking from November from the Police. The money received from the fines would go to NNDC as they would be operating the traffic wardens for NCC.

Members raised there concerns relating to the H01 development and the need for a roundabout at the Kelling Road and old Cromer Road junction. It was considered that the realignment made to the junction several years ago had actually reduced the space available for a mini roundabout, while not solving the problems of the junction. The Chairman asked Cllr Perry Warnes to correct the recent press release from NCC that the Town Council would be undertaking the gritting of pavements in the Winter.

The Chairman asked Cllr Perry Warnes to act as the town's representative in relation to the long drawn out matter of the Thornage Road Car Park and to work harder to resolve the reasons for the hold up in the project. NCC had changed the goal posts with this project and the matter was totally unacceptable. It was noted that NCC had recently increased their request for payments from the developer. This request coincided with the arrival of a new Portfolio Holder at the Council. Cllr Perry Warnes advised that he had arranged a meeting at County Hall between the Portfolio Holder Cllr C Jordan and the Director of Property Services at NPS, Mr Peter Weavers.

The Chairman also raised matters concerning NNDC which the Clerk would bring to the attention of the elected members and officers – notably the amount of guano in the alleyways (The Town Clerk had, following the recent Chamber of Trade meeting raised this matter directly with Kier); the fact that the Holt Road sweeper was taken to Cromer for August; that no replies had been received concerning the Exception Site meeting; that no progress appeared to have been made with the delivery of the grit cart to the Albert Street Car Park.

**7.4 Holt Chamber of Trade.** Cllr Baker advised that there had been discussions on trading in the town which were considered to be slightly down in volume. There had been some changes in the businesses. Urban Practitioners Allied Morrisons (UP-AM) the project consultants for the Vision Project had had some discussions with the members of the Chamber. There was concern about the lack of S106 benefits from the H01 development. The Christmas Lights Committee were now seeking £18000 for the lighting up of the town. The celebrity at this year's event would be Edward Parker from Help for Heroes

**7.3 Holt Youth Project.** Cllr Read advised that HYP had arranged events each school night including preparations for a Christmas Pantomime. The AGM would take place on 17<sup>th</sup> October 2011.

**7.5 Patients Participation Group.** Cllr Prior advised that the next meeting would be this Thursday.

**7.6 Holt Community Centre.** Cllr Roberts advised that there was to be an event on 21<sup>st</sup> October which would be a 3 Pudding Night.

**7.7 The Town Clerk's Report.** The Clerk advised that she had been involved with the Holt Vision Project which was progressing well. The consultants had held stakeholders meetings and interviews and also a market stall near to Budgens. This had received a good response. She was also actively working for the Christmas Lights Committee in a voluntary capacity. She thanked Cllr Prior for coming to a recent Committee meeting. Help was needed with bucket collecting and road closures.

The meeting closed at 7.40 p.m.

***PUBLIC QUESTION TIME – Limited to 15 minutes***  
***There were no questions***

The meeting reopened at 7.40 p.m.

**9 PROGRESS REPORT ON THE QUEEN'S DIAMOND JUBILEE EVENT  
IN JUNE 2012**

The Town Clerk advised that she had discussed an event in Church Street with the PCC. The Parish Hall had been booked for the Saturday (June 2<sup>nd</sup> 2012). Church Street would be closed to traffic. There would be a craft stall followed by a 4.00 p.m. tea for families. People would be asked to bring tea pots and cake and sandwiches. Tea would be made in the Parish Hall. Music and entertainment could be provided by HYP. There would also be a Garden Competition and the Fun Run over the Common land.

**10 UPDATE ON THE HOLT VISION PROJECT.**

The Town Clerk advised that UP-AM had been active in the town in the last month involving various groups and individuals in discussions. They had today made a presentation to the Vision Board on their initial findings in relation to the Community and the Infrastructure aspects of the Project. A further meeting was planned in November, with the project potentially reaching conclusion in early December.

**11 HOLT COUNTRY PARK**

Cllr Hipperson wished to advise members that he considered there was a potential for a footpath from Lodge Corner to the Country Park with the recent fencing which had been put inside the field running beside the Norwich Road by the Lodge owners. The Chairman advised that the need for a footpath was to be included in the Vision and this was the way to progress the matter.

**12 PEACOCK PLAY AREA**

The Town Clerk advised that recent urgent repair works had had to be undertaken on the site arising from the old Peacock Childrens Centre. The Chairman had requested that the foundations to the old building be removed by the man who had taken the building away. This had been the deal. It was hoped that this would happen shortly. The Town Clerk had received a full costing on some new play equipment and some money would be included in the budget for this. However it was considered that the H01 development should give far more than £10000 to this project as the developer was themselves saving the cost of including a play site in the building scheme.

**13 UPDATE ON FASTER BROADBAND**

Cllr Batey had recently spoken with BT concerning the progress of the faster Broadband and would be in contact with NCC officials to encourage the matter further.

## 14 CORRESPONDENCE

14.1 Letter from a resident requested a salt bin in Barrett Road. This was noted but a bin had been placed near to its junction with Grove Lane.

14.2 NCC Parking and Waiting restrictions in Cley Road, New Street and Albert Street. Members noted this and were supportive.

14.3 Letter from NNDC and the Boundary Commission. Noted.

14.4 Letter from the Norfolk Coast Partnership concerning nominations for community representatives. This was noted.

14.5 Letter from Holt Community Centre concerning the recent Societies Fair and the forthcoming Christmas Quiz.

14.6 Other correspondence received since 3<sup>rd</sup> October 2011

14.6.1 E mail from a resident who considered that the pavement near to 19 and 21 Cromer Road was dangerous as the pavement had remained lowered at this point. This was noted. Members had not experienced problems in this area.

14.6.2 Holt Scouts would be holding the S Georges Day event and they would like to involve the Town Council. It was noted that they could apply for a grant in 2012 for this event.

14.6.3 Letter from Norman Lamb MP concerning concessionary transport. He would be forwarding a reply from the Minister in due course He had also met with the Managing Director of National Express Coaches.

## 15. ITEMS FOR INFORMATION (Appendix 1)

15.1 These were noted.

15.2 Other Items for Information received since 3<sup>rd</sup> October 2011

15.2.1 Minutes of the SNAP meeting which had taken place on 14<sup>th</sup> September

15.2.2 Norfolk Constabulary Briefing Note concerning the new 101 on emergency number

15.2.3 NNDC regarding the outdoor volunteering exercise programme of North Norfolk Workout Project

15.2.4 The Public Sector Deposit Fund Details of the service provided.

15.2.5 Letter from Bruno Peel Pageant Master for the Queen Diamond Jubilee Beacons

15.2.6 NorfolkALC concerning a Community Justices Panel Meeting on 7<sup>th</sup> November at Broadland District Council.

## 16 FINANCIAL MATTERS

16. 1 Approve Financial Statement – SEPTEMBER (Appendix 2 )

On a **PROPOSAL** by Cllr Traynier **SECONDED** by Cllr Blyth the Statement was **AGREED**.

Cllr Roberts asked when the re lettering of the War Memorial would take place. The Town Clerk advised that this would be done as soon as possible and the Mason would be doing this at no cost.

**17 PLANNING MATTERS (Appendix 3)**

17.1 Planning Applications were discussed and decisions were noted

17.2 Reply from NNDC concerning S106 benefits noted. This was noted. However it was **AGREED** that the monies offered through S106 were inadequate. Following a comment by the Chairman, it was agreed that H01 was a development which would take place and it was essential to secure the best for the town from the impact of the development. The recent letter circulated relating to the development which referred to the gridlock in the town, was considered to be scaremongering.

**18 MEETING DATES - Next Town Council Meeting** Monday 24<sup>th</sup> October (Budget ) and Monday 14<sup>th</sup> November 2011

**19 CONFIDENTIAL MATTER: ADMISSIONS TO MEETINGS ACT 1960**

On a **PROPOSAL** by Cllr Allison the meeting was closed for a sensitive item.

**20 Cemetery matters**

20.1 An exhumation. It was noted that this was necessary. It was **AGREED** to include in the rules and regulations that grave digging should be undertaken at least 24 hours before interment.

20.2 Cemetery parishioner charges. It was **AGREED** for two long term residents of Holt but now in Care Homes outside the parish

**21 Car Park**

Cllr Allison advised that he was awaiting a progress report concerning the Greshams Car Park.

**21.** There being no further business the meeting closed at 8.30 p.m.

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Chairman

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Date