

HOLT TOWN COUNCIL

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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

Minutes of the Town Council Meeting held on Monday 12th September, 2011 at Holt Community Centre.

PRESENT: Cllr Allison (Vice-Chairman), Cllrs D Baker, Blyth, Hipperson, Moore, Prior, Read, Roberts, Traynier, Turner and Cllr Wright
Di Dann, Town Clerk, NNDC Cllr P High and NCC Cllr J Perry Warnes (to Item 7)
PCSO Rachel Howard was in attendance (to Item 4)
EDP Press Reporter, 5 members of the public

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr B Payne (health reasons). Best wishes for a speedy recovery, were sent to the Chairman.

2 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Allison declared an Interest in Item 11 Planning (personal); Cllr Baker declared an interest in Item 11 Planning (personal and prejudicial)

4 TO RECEIVE A REPORT FROM THE SAFER NEIGHBOURHOOD TEAM MEMBER

Since the last Town Council meeting there has been 69 calls made to the Police. In the same period last year 2010 there were 86 Calls to police. The calls for this period included: 8 Suspicious Circumstances, 2 Concerns for safety, 3 Highway Disruption, 1 Domestic, 11 Antisocial Behaviour, 4 Alarms, 2 Thefts. These calls have resulted in 7 Crimes. In the same period last year 2010 there were 9 crimes reported. The crimes were: 1 theft, 3 burglaries, 1 criminal damage, 1 sexual offence, 1 public order. Holt SNT priorities remained increase of theft in the area and parking in Holt. The Next SNAP Meeting is on Wed 14th Sept 2011 at 7pm at the Holt Youth Project. The Police were pleased to report that it has been a relatively quiet summer regarding complaints of ASB involving youths in Holt Town Centre and the surrounding areas. Following a long Campaign Targeting Scrap Metal / Opportunist Thefts the number of incidents reported has dropped significantly in Holt over the summer period but also the number of reports of Suspicious Activity has increased with the publicity of encouraging people to call the police. The Town Clerk asked that the SNT should patrol in the Peacock Play area late afternoon and again early evenings.

5 ANNOUNCEMENTS BY THE CHAIRMAN

There were no announcements.

6 MINUTES OF THE TOWN COUNCIL MEETING HELD ON 8th AUGUST 2011

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On a proposal by Cllr Blyth the minutes were **AGREED** as a correct record and signed by the Chairman.

6.1 Matters Arising (for information and not included on the agenda).

There were no matters.

7 REPORTS

7.1 North Norfolk District Council. Cllr High advised that he had attended the Green Flag award ceremony for the Holt Country Park. This was the sixth year of achieving this accolade. The Albert Street Car Park wall was being repaired. HO1 LDF outline planning application would be displayed in a public exhibition organised by NNDC at the Community Centre on Wednesday 14th September 3.00 – 7.00 p.m. The agents would be attending at some stage during the event.

Cllr Read asked about the Thornage Road Car Park Cllr High had no further news on this.

Cllr Hipperson asked about the litter bin on Star Plain. Cllr High advised that NNDC would be placing a litter bin near to the Town Notice Board. Currently there was an A Board on the site which could be placed elsewhere.

7.2 Norfolk County Council. Cllr Perry Warnes advised. That a school in Gorleston has recorded a drop of 50% in pupils being suspended for bad behaviour. Norfolk County Council has a trained liaison Officer to encourage restorative justice being employed in cases of bad behaviour in the classroom. Some early work was conducted at Sheringham between the police and the public. The success of this had prompted a Government Minister to meet all those who had dealt with restorative justice. They were then asked to attend a Parliamentary meeting in the House of Commons to discuss restorative justice. His civic duties on behalf of the District Council, had been attending the Maritime Festival at Great Yarmouth on Sunday and the Battle of Britain Services at City Hall and County Hall today He had also given out 60 certificates and medals to local children to acknowledge achieving the reading of six books from the Holt Library, in the long summer holidays.

7.3 Holt Youth Project. Cllr Read advised that HYP had recently launched a new website www.holt-youth-project.org.uk . The Hadrian Wall Cycling challenge was continuing and the learning project for 16 – 18 year olds was also continuing. The AGM would take place on 27th October 2011.

7.4 Patients Participation Group. Cllr Prior advised that the AGM would take place on 19th October at 7.00 p.m. at the Community centre. The Ambulance Response time remained of concern and Norman Lamb MP was due to report back to the group shortly. Surveys were currently being prepared and circulated to encourage users to give their views on the Practise back to the staff.

7.5 Holt Chamber of Trade. There was no report. The matter of the broken plant holder on the east side of the War memorial would be raised at the next meeting.

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There was discussion about the A boards and other furniture on the pavements. The Town Clerk was asked to write a letter to the shop where it was noted an A board was persistently placed in the centre of the pavement

7.6 Holt Community Centre. Cllr Roberts advised that there was a Societies Fayre on 17th September between 10.00 – 3.00 p.m. Cllr Baker advised that the recent Round Table Beer Festival had raised £1700. The profits would be split between the centre and a chosen Charity of the Tablers.

7.8 The Town Clerk's Report. The Clerk advised that she had attended, along with the Chairman, the Board meeting for the Holt Vision Group. This had involved introductions from Allied Morrison Urban Practitioners who would be progressing the Holt Vision. In due course they would be conducting interviews with stake holders and the general public. A further progress meeting was expected on the 10th October. The Project would be subject to a press release in the next few days. She had also attended a highways site meeting on New Street and Cley Road to discuss improvements to yellow and white lines along the roads.

7.9 Exception Site Meeting at NNDC

The Town Clerk advised that the Chairman, Vice- Chairman, Cllr Moore and herself had visited NNDC offices recently where they had met with Hastoe Housing and the Forward Planning Officer Mark Ashwell and members of the NNDC Housing Team. The purpose of the visit had been to progress the possibility of an exception site in Holt. The Town Council had identified 6 possible sites. The 6 exception sites identified by the Town Council were now with Mark Ashwell and he was expected to report his findings to Hastoe Housing in due course.

Cllr Allison advised that it should be noted that a 20% subsidy from the Government for affordable homes could not be used for exception sites. Rents would be calculated on and 80% market rent.

Following agreement to suspend standing orders the Chairman advised that he would permit non residents to speak

The meeting closed at 7.38 p.m.

PUBLIC QUESTION TIME – Limited to 15 minutes

Mr Mack Applicant Bodham. Spoke in favour of the Wind Turbine planning application at Bodham. Single mast 60 metre to hub height, full height 80metres.

Tom resident of Matlaske. This would set a precedent for North Norfolk

Karen resident of Baconsthorpe. Significant visual impact near to dwellings 20 metres higher than the radio mast.

Brian resident of Gresham. Turbines were now off shore and should not be on land sites.

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The meeting re-opened at 7.53 p.m.

7. QUEEN'S DIAMOND JUBILEE EVENT (JUNE 2012)

Members in principle, supported the ideas which had come forward for the celebration event and that a sum of money should be put in the budget for this. The idea of a Fun Run around the Common and also a Street Fayre were put forward. There was also a request that activities should include things for the younger people

8. CORRESPONDENCE

8.1 Letter from East of England Ambulance Service in reply to our letter about the ambulance response times and the possibility of situating the service at the Police Station. A further chasing letter would be written.

8.2 Copy letter from National Express to Norman Lamb MP concerning potential reduction in Coach services. A letter would be written to Norman Lamb MP in support of the service being retained at all costs, and to see if it would be given an opportunity to pay its own way.

8.3 E mail from Cllr M Baker concerning a cigarette butt receptacle in town. The Town Clerk would contact NNDC to see how they could support this request.

8.4 Letter from owner of Hill Cottage concerning parking adjacent the cottage. The Town Clerk advised that following an informal discussion with a local solicitor it was considered that a request to register the land would prove difficult. The matter would be kept under observation.

8.5 Letter from resident asking if the signage can be improved in Church Street. A reply would be written to the resident to ask that he should raise the matter with the Church Hall for improved signage.

8.6 E mail from a resident of White Lion Street concerning lorries going through the town. Members discussed this matter at length and were concerned to know which vehicles were causing the problems. Once this was known, the matter could then be raised with NCC for a sign and in the meantime the resident would be asked to log vehicles using the route.

8.6.1 Others items of correspondence received since 1st September 2011

Letter from Sheringham Town Council concerning faster broadband together with a copy of their press release following the recent meeting with the BT Regional Partnership Officer.

9. ITEMS FOR INFORMATION (Appendix 1)

9.1 These were noted as detailed. On a question from Cllr Moore, the Town Clerk advised that the hatters would be using the playing field on Saturdays.

9.2 Other Items for Information received since 1st September 2011

9.2.1 NorfolkALC AGM 1st October 2011 the Town Clerk advised that she would like to attend this.

9.2.2 Appeal for financial support from the CAB

9.2.3 Appeal for Financial Support from the Norfolk Accident Rescue

9.2.4 Community Gym Amazon Leisure Ltd. Details of the mobile gym funded by Sport England.

9.2.5 Details from NNDC on the repair work to the Albert Street car park wall –

which could take 5 days and would be fenced off during this time

10. FINANCIAL MATTERS

10.1 Financial Statement for August. On a **PROPOSAL** by Cllr Hipperson the Statement was **APPROVED**. The Town Clerk advised that there were two bank errors during August which had meant that the bank could not be reconciled. One related to a transfer request and another related to a cheque payment. The matter had been raised with Barclays Bank.

10.2 Sale of Benassi purchased March 2007 for ne cost of £1258. The machine was being used very little and costing money for insurance and servicing. In principle , on a **PROPOSAL** by Cllr Moore members were **AGREED** that it should be sold through North Norfolk Garden Machinery, but the matter would be subject to discussion at the pending Spouts Committee.

10.3 Review of Policies. The Town Clerk advised that the Standing Orders should be reviewed and changed to reflect the new model document as issued by NALC in May 2010. It was **AGREED** that this along with the Financial Regulations, Financial Risk Assessment, Internal Audit Review Complaint Policy should be inspected by the Internal Control Officer with a report back to the Budget meeting of the Council.

10.4 Fallen tree on the Peacock Play site. This had been inspected by a tree surgeon who had found 4 other dead elms on the western boundary of the site which would also need to be removed. The cost would be £450 plus VAT Members **AGREED** to the works being carried out as soon as possible. Other safety issues on the site would be inspected.

10.5 Salt Bins. On a **PROPOSAL** by Cllr Turner, members **AGREED** to the purchase of 2 further grit bins – one for Fish Hill and another for Church Street.

11. PLANNING MATTERS (Appendix 3)

11.1 Planning Applications were discussed and decisions were noted.

11.2 The Planning Application relating to H01 would be deferred to the October meeting following the public exhibition. There was lengthy discussion on the S106 benefits as drawn up by the land agent. Concerns related to the monies to be given locally, to NNDC for the Car Park and the fact that there was no mini roundabout in the scheme for the Kelling Road / Cromer Road junction. The Town Clerk was asked to write to Mark Ashwell at NNDC about these issues.

12. MEETING DATES - Next Town Council Meeting Monday 10th October 2011

The date of the Litter pick was set as Monday 26th September 2011

13. CLOSE THE MEETING FOR AN ITEM OF CONFIDENTIAL MATTER

On a **PROPOSAL** by Cllr Allison the meeting was closed.

14. Cllr Allison advised that Greshams were liaising with NCC Highways. There was a concern because of the recent passing of information from confidential matters discussed following the August Town Council meeting.

15. Briston Parish Council, letter to be sent to advise that help should be sought from the legal department of NNDC and NorfolkALC

There being no further business the meeting closed at 9.30 p.m.

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Chairman

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Date

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