



# HOLT TOWN COUNCIL

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(Office hours: 9.00 – 12.00 Monday / Wednesday/ Friday)

## NOTICE OF MEETING

### THE ANNUAL TOWN COUNCIL MEETING WILL BE HELD ON MONDAY 13 MAY 2019 AT THE COMMUNITY CENTRE KERRIDGE WAY HOLT AT 7.00PM

Elaine Oliver  
Town Clerk

## AGENDA

On entry to the meeting all Councillors will be asked to sign declaration of office

1	<b>TO RECEIVE PROPOSALS FOR THE ELECTION OF MAYOR</b>	
2	<b>TO RECEIVE PROPOSALS FOR THE ELECTION OF VICE-MAYOR</b>	
3	<b>APOLOGIES FOR ABSENCE</b>	
4	<b>TO CONSIDER REQUESTS FOR DISPENSATIONS ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST</b> (note that requests for dispensation should be received by the Clerk in writing by midday on 14th May).	
5	<b>TO RECEIVE A REPORT FROM THE SAFER NEIGHBOURHOOD TEAM MEMBER /POLICE</b>	
6	<b>ANNOUNCEMENTS BY THE MAYOR</b>	
7	<b>AGREE THE FOLLOWING MINUTES</b> 7.1 <b>Town Council Meeting held on 8 April 2019</b>	
8	<b>MATTERS ARISING if any (for information and not included on the main council agenda).</b>	
9	<b>APPOINTMENT OF MEMBERS TO SERVE AS TOWN COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS</b>	
10	<b>REVIEW TERMS OF REFERENCE FOR</b> 10.1 Spouts 10.2 Neighbourhood Plan 10.3 Car park working group	
11	<b>REPORTS -</b> 11.1 Police 11.2 Norfolk County Council 11.3 North Norfolk District Council 11.4 Holt Chamber of Trade 11.5 Holt Youth Project	
	<b><i>PUBLIC SPEAKING TIME – Limited to 15 minutes (Three minutes per person)</i></b>	
12	<b>CORRESPONDENCE</b> 12.1 Holt Community Centre Letter from C Burn	
13	<b>To discuss MTI Grant applications</b>	
14	<b>To discuss and agree Parish Partnership funding</b>	
15	<b>To discuss purchase of mower</b>	
16	<b>To discuss public consultation for play areas south side of bypass</b>	
17	<b>To discuss site visits for Planning applications</b>	
18	<b>To receive meeting dates</b>	
19	<b>REVIEW OF</b> 19.1 <b>STANDING ORDERS</b> 19.2 <b>FINANCIAL REGULATIONS</b> 19.3 <b>COMPLAINTS PROCEDURE</b> 19.4 <b>PRESS &amp; MEDIA POLICY</b> <b>FOI/DATA PROTECTION</b> 19.5 <b>FINANCIAL RISK ASSESEMENT</b> 19.6 <b>ASSET REGISTER</b>	
20	<b>REVIEW OF INSURANCE COVER</b>	
21	<b>APPOINTMENT OF INTERNAL AUDITOR</b>	
22	<b>TO CONSIDER ADOPTING POWER OF COMPETENCE FOR 2019/20</b>	
22	<b>FINANCIAL MATTERS</b> 22.1 Approve Payment of Invoices as attached	

	22.2 To consider insurance cover and additional cyber policy	
23	<p><b>PLANNING MATTERS</b>  To consider planning matters  <b>PF/19/0574</b> Demolition of shed, outbuilding and footings and erection of two storey dwelling and detached garage (Existing barn on eastern boundary to be retained)  Land at rear of Brakenwood, Cromer Road, High Kelling, Norfolk, NR25 6RE  <b>PF/19/0636</b> Erection of replacement 1.1/2 storey Maybeech 22 Station Road  PF/19/0658 Alterations to access to improve visibility Victoria House 83 Cromer Road  Appeal APP/Y/2620/W/18?3206689  PF/18/0513 Construction of 2 No. single storey detached dwellings and use of existing access  The Grove, Cromer Road, Holt  <b>PO/1857</b> Amended details for Outline planning application for the erection of up to 110 dwellings with 2 hectares of  land for a new primary school, public open space, landscaping and sustainable  drainage system (SuDS) with main vehicular access point from Beresford Road and  secondary pedestrian, cycle and emergency access from Lodge Close. All matters  reserved except for means of access  Land off Beresford Road, Holt  In connection with the above application, amended land of Beresford Road</p>	
24	<p><b>DATE OF NEXT MEETING</b>  <b>Annual Towns Meeting 22<sup>nd</sup> May 2019</b>  <b>Town Council Meeting 11 June 2018</b></p>	