



HOLT TOWN COUNCIL

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Minutes of the Town Council meeting held on Monday 8 April 2019 at Holt Community Centre.

		ACTION
	<p>PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Reed, Smith, & Traynier Elaine Oliver Town Clerk Cllr Butikofer NCC PC Graham Gower-Smith Supt Chris Harvey Insp Ed Brown 11 Members of public</p>	
1	WELCOME	
2	<p>APOLOGIES FOR ABSENCE Cllr Singleton Cllr Wright</p>	
3	<p>TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST Cllrs Payne, Baker and Prior all declared an interest in agenda item as they were mentioned in accounts payable.</p>	
4	<p>POLICE MATTERS PC Gower-Smith gave a brief report and introduced Inspector Ed Brown and Supt Chris Harvey Main points as follows:-</p> <ul style="list-style-type: none"> • SNAP priorities have been set with the help of Cllr Hipperson. • They are engaging with the Holt youth and seeing what makes the children tick. • Rural theft is being targeted particularly at industrial estates. • Ride on mowers and quad bikes or anything that can be sold are targets. • Trailers are being stolen and then filled with stolen goods. • Current issues include thefts of a car and in local shops. • Asked if it was felt that thefts have gone down as the Police figures show they have. <p>Inspector Brown and Superintendent Harvey made the following points</p> <ul style="list-style-type: none"> • A year has passed without PCSOs • It has been a tough year balancing the budget • The system of policing is changing • You will start to see some changes at Holt Station, seeing some equipment turn up in at the fire station, in early May. • There will be a response base and Graham will have a base there as well. • Looking after public purse, it seems this is the right thing to do. • The building, must be sold with planning permission and we should see the station taking shape in the next few months. • Theft from shops number 9 in 12 months compared to 8 in the previous year. • 20 house burglaries took place last year compared to 14 so far this year. • N.Norfolk has become one of the safest areas and Holt is one of the safest places. • Will try and reduce it even further. • Crimes centre around the travelling community. • ANPR cameras have shown this • Trying to find funds for extra ANR cameras • North Sea acts as an insulator • Moon-shot team have been developed and wait for criminals on routes into Norfolk. • There has been a massive reduction in business thefts • They will continue to develop the ANPR system, which is good news for policing. • Crime rates in Holt are still very low in comparison with other parts and there is a good 	

	<p>sense of community.</p> <ul style="list-style-type: none"> • The ANPR has achieved phenomenal results in controlling drugs • There is not too much of a drug problem in Holt, but they are not complacent about this. • There is an emergence of drugs in Broadland • There is a group of drug dealers who will force and cajole their way into homes. • Our police numbers are full, and we can cover all area. • We want to take criminality out at source. <p>Top three spending priorities are</p> <ul style="list-style-type: none"> • Complete on promises around the Moonshine team, need all the core routes covered and ring fence the county • Get an extra 80 cops in place of the PCSOs • Investing in cybercrime, making sure future proof. • £24 extra on the council tax will be in millions but will bring the Police back there they needed to be. • It is expensive for a town to “buy” a PCSO and it is not straight forward, if a town is interested this could be explored. • There is a team in NNDC to protect the elderly, vulnerable and mentally ill. • The Holt cells were not fit for purpose. • There are cells in Kings Lynn and Aylsham and although it means more transport more people can be handled. • Graham was complimented on his hard work and acknowledged he has a huge workload. • Beat Managers do come together to help each other. 	
5	<p>TO RECEIVE AN UPDATE ON THE HOLT NEIGHBOURHOOD PLAN – SHAUN VINCENT Unfortunately, Shaun Vincent was unable to attend this meeting the reason is difficulty in obtaining some graphic information but most of the work has been done.</p>	
6	<p>ANNOUNCEMENTS BY MAYOR Cllr Prior made the following announcements</p> <ul style="list-style-type: none"> • She has been discussing the Old Thaxters with the developer for months • Became aware of problems that have made development difficult • A lot of residents have come to us about the Thaxter site and after nagging she was pleased to report the developer has met with the contractor and work will be done to improve the presentation of the site around Easter. • Informed by the developer a deal has been ongoing with a food retailer • Informed that one source has gone to the stage where initial arrangements and agreements have been made. • When signing of contracts is complete there will be an announcement but it is commercially sensitive at the moment. • Looking forward to a food store coming to fruition • Had a lovely visit to Sure Start, met with the staff and users discussed the facts of what is likely to be happening and to summarise, we can rest assured that across Norfolk, Spring nurseries will be staying and use of the buildings have been put out to tender. • Building will be used in a different way and there has been lots of different bids • Roles of the team will continue. • Better position than we were in a few weeks ago • Good news for the young families of Holt. 	
7	<p>AGREE MINUTES OF 7.1 Town Council Meeting 11 March 2019 On a proposal by Cllr Batey, seconded by Cllr Traaynier the minutes were unanimously agreed as a true record of the meeting.</p>	
8	<p>MATTERS ARISING IF ANY (for information and not included on the main council agenda No matters arising</p>	
9	<p>9.1 NORFOLK COUNTY COUNCIL Cllr Butikofer made the following comments:</p> <ul style="list-style-type: none"> • Very little to report this month • There are two scams going around 1 about BT and one about Council Tax • Motion coming to next full council regarding bus services as they are concerned about bus provision shrinking. 	

Cllr Hipperson reported that residents are very pleased with the work done in Jubilee road. Cllr Smith reported that the roundabouts in this area particularly on the bypass have cars frequently go straight over them.

- Cllr Butikofer stated that she has reported back several times about the issues and she is not alone in her concerns, some colleagues expressed concern about roundabouts in the area, but were told they meet safety requirements,
- She will pass concerns back and listen to them being raised.
- Highways have to give the approval for any work
- It was felt that the lights on Horsford roundabout may help.
- Cllr Butikofer is still trying to get hold of a street light map

9.2 NNDC

Cllr Baker reported the following

- Fleur developments HQ in Grove Lane looks good, don't know if they have moved in yet or not but a good example of a NNDC commercial asset project
- Following on from comments on care homes, Cllr Baker went to NNDC planning officers, who agree that the recent proposal was in near proximity to the road.
- It was agreed we need a care home and to keep the dialogue flowing
- Asked about Kelling hospital site and believe later this year a master plan will be developed.
- Still no decision on the school, looking post May before we get anywhere
- Highways don't have a significant objection

Cllr Prior reported the following

- Agreed Fleur development is looking good
- With regard to care homes and nursing homes, the CCG is looking at a 5-year health plan which will lead on development of health care.
- Feels the Kelling Hospital site is underused, and we should be looking at getting something far more useful to Holt, rather than just a few tweaks.
- There will be a consultation on 5-year plan and this a chance to have an opinion
- She has had no contrary info for the school position.
- To miss the chance to put the school so near a high number of students and families would be remiss
- They are working through the plan.
- 2 more meetings of health and well-being.

Cllr Moore asked about the pavement out of action on Star Plain, Cllr Prior will ask for it to be looked at again.

- Prior had sent it over a week ago but has no answer.

Cllr Payne stated, the nursing home we turned down was on the roundabout, provision on the original plan was for a nursing home further in.

- Cllr Baker replied we don't want something to slip through fingers if something can be done.
- Cllr Prior agreed as we lost the hotel
- Cllr Baker said something could be lost if there was no planning permission

Cllr Allison asked about NNDC joining together with other stakeholders to build the Holway roundabout and wondered if this opens a lot of floodgates for similar applications to be part funded and what impact this would have on the rates.

Cllr Baker stated this was joint funding with the LEP and felt that we will see more local authorities working with other authorities

Cllr Butikofer stated the only reason we went forward with the Holway Road was that NNDC supported it because NCC asked them to match fund LEP. Still hasn't heard officially but it is unlikely that will happen.

Cllr Allison stated a request for a roundabout on Charles Road/Edinburgh Road where there used to be a roundabout, happened a long while ago and he felt we should have something for Holt.

Cllr Prior reported that the Hotel is an example losing out to the other towns. A hotel chain wanted to come into N Norfolk and when Cromer rejected the move she asked the CEO if they had said there was room in Holt, and the reply was that this was not going to be a possibility as a survey was done that measured the drivers passing and this came into the equation.

Cllr Neech asked how NNDC and NCC were reacting to the huge change in the marketing of goods and retail industry and the massive switch to internet.

	<p>Cllr Butikofer reported at the last budget round a property company is going to be set up to help fund the deficit of money in NNDC, they will be tasked with different services and accommodation</p> <p>Cllr Baker reported this is the on agenda for Wed this week.</p> <p>9.3 HOLT CHAMBER OF TRADE</p> <p>Cllr Smith gave a report; main points as follows:-</p> <ul style="list-style-type: none"> • In January Holt Chamber were awarded £26,000 to cover things such as a new logo, redesign of website, signage and a database for traders to embrace into one database • Further work is needed to be done and at the next meeting a workshop was formed and considered various points raised by residents and traders to give feedback and get max benefit from the MTI • 35 people met who were passionate about the town • Key points were raised put to Clic, who are based in Norwich, a presentation took place on 20 March in the Community Centre and guidelines how to achieve their objective • A slide presentation was given, which came from the original brain storming • The new design logo will be launched on 21 July to coincide with Holt Festival • Everyone is welcome to the next open meeting. <p>Cllr Smith, in response to a question by Cllr Hipperson, agreed to ask about the remaining galvanized pole by the flag pole.</p>	
	<p style="text-align: center;">PUBLIC QUESTION TIME Limited to 15 mins (3 Minutes Per Person)</p> <p>Comments made as follows:-</p> <ul style="list-style-type: none"> • Where are the two seats gifted to the town <ul style="list-style-type: none"> ➤ Being stained and repaired. • Page 107 minutes last meeting under 16 planning matters which have been approved said Cllr Prior handed to Cllr Prior when it should have been Cllr Neech. • As this was the last meeting of the Council, Cllr Allison's time and commitment to the town should have been in the Chair's announcements <ul style="list-style-type: none"> ➤ The Chair felt it was not her place to select different Councillors for different comments or to mention the election. • It was said at the last meeting discussions would be initiated with NNDC re car parking on Thornage Road. <ul style="list-style-type: none"> ➤ Nothing has been done in the next few weeks so much going on at the moment, no way could that be answered in 3 weeks • More information on Item 10.1 Fiat 500 event <ul style="list-style-type: none"> ➤ Richard is the main lead and will be putting stuff out on the next couple of weeks. The Chairman and Secretary of the car group will be based in Blakeney and we have met with them. ➤ They will be here around 11.30 – 12.00 until 4.00, have arranged for 26 fiats to come to Fish Hill then go onto for a seal trip ➤ We asked for a slot at Love Holt but unfortunately there was no time • Bitterly disappointing and odd that the update on the NP continually fails month after month, too little, too late. <ul style="list-style-type: none"> ➤ Unfortunate they have been unable to attend; the body of the work has been done we have asked for a definite answer when we will put it to council. There is no form of negligence, things happen that put a hold on certain project. 	
10	<p>TO CONSIDER EVENTS IN HOLT</p> <p>10.1 Fiat 500s event</p> <p>Cllr Neech is organising this and is looking for some help on marshalling.</p> <p>10.2 Easter Egg Hunt</p> <p>With lack of support it was agreed not to go ahead with this.</p>	
11	<p>TO DISCUSS PARTISH PARTNERSHIP GRANT FOR BUS SHELTER SOUTH SIDE OF BYPASS</p> <p>On a proposal by Cllr Moore, seconded by Cllr Hipperson it was agreed to go ahead with the original bus shelter and accept the parish partnership grant.</p>	
12	<p>UPDATE ON NELSON HOUSE</p> <p>It was reported that the move is now complete, and the offices and TIC will open on 15 May, and the phones should be fully functional from 18 April.</p> <p>It was stressed that NNDC did not pay for Nelson House, the money they granted was for a capital purchase for us to supply and provide a service contract for 5 years.</p>	

	<p>On a proposal by Cllr Hipperson, seconded by Cllr Traynier it was agreed to let the Lady Emma Hamilton room to a charity for counselling one day a week. Agreed unanimously.</p>	
13	<p>UPDATE ON MTI BIDS</p> <p>Cllr Prior reported that we had a letter from a resident representing the Holt neighbourhood forum asking about future gifting and maintenance of a scheme they had submitted for the MTI money.</p> <p>She spoke to several individual Cllrs when this was received all the opinion we should write directly to MTI leaders at NNDC and express our opinions about the process.</p> <p>Cllr Hipperson was concerned the tax payers of Holt would be expected to take on responsibility for a project that is not to do with the TC, he stated that he was living amongst the people who are struggling financially, and Cllr Batey agreed with this.</p> <p>It was reported after a meeting with NNDC we contacted the People's Forum to see if we could work together but the representative wouldn't tell us about the project and felt we were in competition with each other. Concern was expressed how can we could take on maintenance for a project we don't know anything about.</p> <p>Cllr Reed felt the project was for the good of the town</p> <p>Cllr Payne felt it was giving an open ended cheque on a project we don't know anything about. A further letter had been received from NNDC, stating enough time should be allowed to finish finalising and adjust and then assess.</p> <p>Our project includes sustainability and it was reported that they required no further information from us, but we are then being asked to do that for another group who has identified themselves as our competition.</p> <p>Cllr Smith was concerned about the statement of being competition, but it was explained that the Forum had used this in our conversations.</p> <p>Cllr Neech stated that one of the problems was that this was set up by NNDC as a competition for the various bids and the only way forward is to meet with NNDC and discuss how shared ownership could work.</p> <p>Cllr Prior reported that this had already been done.</p> <p>Cllr Baker reported that the whole premise of the idea was extremely difficult in all other towns apart from N Walsham and it has turned into a competition and competing bids.</p> <p>After further discussions and on a proposal by Cllr Smith, seconded by Cllr Reed to hold the decision to the next meeting when there would be a new council failed 5 to 3.</p> <p>Cllr Moore felt that if it is deferred then we would still need to know what the MTI comes up with. There was concerns this had been discussed by a few councillors.</p> <p style="text-align: right;">Cllr Reed left the meeting</p> <p>Cllr Baker from recollection felt that the 2 bids were similar and thought we should sit with them and thresh out the commonality.</p> <p>Cllr Prior reported this had been tried and the Forum was not willing to share the project.</p> <p>Cllr Neech if we support this request it kills our project and we need a joint meeting at NNDC</p> <p>Cllr Traynier felt nothing can be done until the decision has been made on the MTI bids.</p> <p>Cllr Moore asked how we could consider something we know nothing about and Cllr Batey was concerned about committing the council to something we know nothing about</p> <p>Cllr Moore felt the idea is nonsense, the MTI bid was for the benefit of the town and this has been forgotten by everybody. This should have been done through the Town Council with consultation and comments from everybody, but this is causing nothing but problems, this is down to NNDC.</p> <p>There is still time to sit around the table and if there are similarities maintenance on both sides</p> <p>Cllr Prior reported that both bids are already in, later the question will be relevant after we know who gets the grant.</p> <p>Cllr Hipperson felt we should not commit at this stage.</p> <p>The park and walk scheme was then discussed. It was felt that this was an excellent positive idea and it has been stymied, we are still working on it as it is a win, win situation giving free car parking for employees in Holt and we are hopeful we can work through it.</p> <p>The bid was successful, and a resident initially decided to write to FIT and ask for information from the Charity Commission as to whether a car park could be allowed on the property this came as a complete surprise to the Sports Committee.</p> <p>Cllr Neech has issued a FOI to FIT so we are able to get the wording from the letters and see if we may be able to persuade HPFA to take out a new lease.</p> <p>Cllr Neech reported the real concern appears to be that a car park is going to be installed and he fears that the Trustees have they got the wrong end of the stick.</p> <p>We are not going to acquire an asset we would not buy anything or have any control</p>	

	On a proposal by Cllr Hipperson, seconded by Cllr Traynier it was agreed to exclude members of the public.	
18	<p>CONFIDENTIAL MATTERS</p> <p>18.1 Personnel Matters</p> <p>On a proposal by Cllr Hipperson, seconded by Cllr Payne the Clerks salary was increased by the routine grade and an extra grade because of the extra work involved. The position of TIC manager confirmed.</p>	
	Date of next meeting	13 May 2019

M Prior (Mayor).....Date.....