



Holt Town Council

Minutes of the Holt Town Council Meeting held on Monday 9th September 2019 at 7pm in the Community Centre

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright, Cllr Duncan Baker, Cllr Martin Batey, Cllr Ray Moore, Cllr Bryan Payne, Cllr Ben Philo, Cllr Maggie Prior, Cllr Liz Traynier, Cllr Sarah Tribe, Cllr Simon Williams, Cllr Iain Wilson. Locum Clerk Gemma Harrison. NCC Cllr Sarah Butikofer, District Cllr Georgie Perry Warnes and 12 members of the public.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence

2.1 Apologies were received from Cllr Curley due to illness. The apologies were AGREED and accepted by everyone.

3. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

3.1 Cllr Baker declared an interest in item 15 (planning) as he is on the District's Development Committee and item 20 (financial matters).

3.2 The Clerk informed everyone that the meeting was being recorded by a Councillor.

4. Police Matters

4.1 The Mayor introduced the item listing all the vandalism which has occurred in the town over the past month.

4.2 PC Graham Gower-Smith joined the meeting and informed Cllrs he was aware of the vandalism which had been occurring in the town and in particular in and around the public toilets on Church Street. The vandalism is now one of his priorities for the next 3 months, as agreed at the recent SNAP meeting. CCTV in the town was also discussed as a helpful tool to discourage vandals and may be looked into further. PC Gower-Smith also announced that he will be around for the 1940's weekend to offer assistance if needed.

5. Announcements by Mayor

5.1 The Mayor announced he had gone around the town in a wheelchair with another wheelchair user, Highways Officer Steve White and two members of the Treehouse Charity Organisation, attention was needed in some areas of the town. In particular the dropped kerbs at Church Street which made crossing the road difficult and also areas along the High Street need looking at. Accessibility for the whole town therefore needs looking at for all groups, eventually it would be useful to have handouts in the TIC detailing exactly where the drop kerbs etc. are in the town. The Mayor is planning to

meet with the Highways Team to discuss options for improvements shortly. There are limited baby changing units in the town.

6. Agree minutes of Town Council Meeting 12th August 2019

6.1 On a PROPOSAL by Cllr Williams the minutes were accepted as accurate and correct, this was SECONDED by Cllr Traynier and everyone AGREED.

7. Matters Arising if any (for information and not included on the main council agenda)

7.1 The MTI bid for signs has been submitted. The Clerks submitted a bid for £1081.12 for signage to enable the Town Council to support local events and groups.

7.2 Cllr Sarah Tribe updated everyone on the bid for planting up the town. The bid was to underpin a programme of planting by the community for the community. The bid was for £5421.

7.3 The consultation on land at Hempstead Road was discussed. The consultation is due to go into the Holt Chronicle to try and obtain the views of all Holt's residents on what, if anything they would like to happen to the land. As a minimum the Town Council will pass the data onto NCC for their consideration before auctioning the land.

7.4 Update from yellow brick route. As above at 5.1 the Mayor will programme works with the highways department.

8. Reports

8.1 County Councillor Sarah Butikofer gave her report from NCC. She stated that it had been a quiet month at County, Norfolk fire and Rescue have produced their Draft Integrated Risk Management Plan. October is the start of budget preparations. NCC are to endorse the Norfolk and Suffolk Industrial Strategy.

- A question was raised to Cllr Butikofer regarding the sleeping policeman at the bottom of Valley Lane. Highways are looking into it but there is conflict with people who have access to the land so he is still looking into it.
- Lovell roundabout – chevron lights still not working. Cllr Butikofer will chase.
- The Laybys up the bypass pass Lovell developments were discussed. The laybys to the north side of bypass is a rough layby which is designed for infrequent use and as such it is unlikely Highways will carry out any improvement works on it. The layby to the south was reported to have pot holes and Sarah will look into this further.
- The area in the middle of the bypass was reported as overgrown and needs looking at by Highways.

8.2 District Councillor Duncan Baker reported that there had not been a full council meeting in August. Cllr Baker provided an update on the the old carpet shop which is now being dealt with by Planning Enforcement. He has chased several times over the past week but believes the next steps will be serving a Section 215 Notice to remedy the pavement etc. Cllr Baker formally thanked Graham Gower-Smith for coming along to give his report, his support is welcomed. The Care Home will go to Planning Committee on Thursday 12th September and the Town Council can appoint someone to speak at Committee. There

will be an electric vehicle charging point installed in the District Council's owned car park off chapel yard.

District Councillor Georgie Perry- Warnes updated everyone at the meeting on the Gladman's site and the link around the industrial estate. Cllr Perry-Warnes has called this into Committee in order to get the link agreed. Cllr Perry – Warnes stated that she will be speaking in support of the care home at Committee on Thursday 12th September. There was a petition to keep the wave machine at Splash, which was mostly supported by people living outside of the District. The NNDC Cabinet has voted to look into the employment designated sites with a view to unlock them, this includes the Carter Site in the town. The recent Greenbuild event at Felbrigg was a huge success, the event gave away 700 trees. The lovely memorial garden for Kim at Gresham's school is now open.

8.3 Love Holt – (rebranded from Holt Chamber of Commerce). Cllr Wilson circulated the Love Holt diagram and updated the Town Council with their pop-up shop project which has been devised to tackle the empty shops in the town. Cllr Wilson encouraged everyone to visit the Love Holt website and join the mailing list to receive all the latest news and discounts which can be used in the town.

8.4 1940's Committee – the 1940's weekend is 14th and 15th September and is looking to raise lots of money for charity. The shops will be decorated, the D DAY darlings will be performing at Midday on the Saturday. There will be a dementia concert Sunday afternoon. Lots of entertainment planned over the two days and as such there will be a Road Closure in place on both days.

Public Question Time – 12 members of the public present.

- Question from local resident asking about the Neighbourhood Plan, asking whether they get to see a latest draft of the plan before it is sent off to NNDC.
- Request to have the rubbish bin reinstated on Spout Hills by the entrance to the car park. This is already being arranged.
- There was a request to have the Council Minutes on the website straight away, the Clerk confirmed that this was the case for the last meeting.
- Local resident welcomed Cllr Tribes initiative for planting up the town.
- First Responders – NNDC Chairman and over view and scrutiny committee looking to tackle the issue. Local resident believed the issue may be lack of volunteers. Holt has already signed up to support Dr. Holliday's campaign.
- There is now a Paramedic located at the Kelling surgery.
- Further vandalism reported – bolts have been taken out of the bench on Spouts Hill.
- Cromer Rd – peacock lane and Thurlow Nunn garage. A resident raised concerns about the problem of traffic and the narrow pavement. Some form of speed restriction such as speed bumps were suggested and Cllr Butikofer noted the point made.

9. To discuss if the Town Council wants a presence at Town Fair Saturday 12th October

9.1 It was AGREED that the Town Council should be present. Cllr Smith volunteered to be present for the morning session between 10am and 12 noon and Cllr Williams volunteered to look after the stall for the afternoon. The stall will be shared with the TIC. Clerks to ask if TIC volunteers are available to help out on the day.

10. Park and Walk Scheme

10.1 Fields in Trust own the playing fields and since the MTI bid has been submitted it has been identified that the lease for the fields does not allow for the proposed scheme to take place. Cllr Wright proposed to revise the bid and use the money to improve and maximise the use of the car park. Improvements would increase the overall size of the car park, and maximum the amount of spaces available for parking, this will lead to less cars parking on Woodfield Road when multiple football matches are being played, and generally improve safety for the car park.

10.2 Cllr Smith PROPOSED to open a dialogue with NNDC about how best to proceed, this was SECONDED by Cllr Wright and AGREED by everyone. Cllr Wright to report back to the Playing Fields committee.

11. To discuss play area consultation and way forward on play areas south side of the bypass.

11.1 The consultation responses were looked at by the Play Area Working Party which is made up by Cllr Smith, Cllr Prior, Cllr Traynier, Cllr Philo and Locum Clerk Glynis Williamson. The outcome was that the majority of people who responded would welcome play equipment on both sites.

11.2 The working party will now look to devise a scheme to submit to NNDC in order to ensure a smooth transfer of the site over to the Town Council. Clerks to arrange the next meeting.

12. Neighbourhood Plan

12.1 A discussion took place regarding the Neighbourhood Plan and whether it should be forwarded to NNDC for them to conduct a consultation with stakeholders and ultimately sent off for examination.

12.2 Cllr Smith highlighted the feedback that NNDC had previously given to the plan and questioned whether anyone else had seen the document. Cllr Wright was the only Cllr who confirmed they had seen the document. Cllr Smith was concerned that NNDC's representations hadn't been addressed.

12.3 Cllr Prior reassured Cllr Wright and all Cllrs that the points raised by NNDC had been addressed in the draft plan being submitted.

12.4 A discussion took place regarding previous consultations and public meetings where the plan had been previously consulted on and discussed. Cllr Prior could not remember the last date of the public consultation. Cllr Prior stated that there had been several public consultations and reminded everyone that the draft plan had been available on the Town Council's website for some time.

12.5 Before the meeting and again before the proposal Cllr Prior had requested a named vote for the following proposal.

12.6 Cllr Prior PROPOSED to send the final draft of the Holt Neighbourhood Plan off to North Norfolk District Council, this was SECONDED by Cllr Traynier. The named vote followed and, Cllr Wright, Cllr Baker, Cllr Batey, Cllr Moore, Cllr Payne, Cllr Philo, Cllr Prior, Cllr Traynier, Cllr Tribe, Cllr Williams and Cllr Iain Wilson all voted for sending the plan off to NNDC. Cllr Smith abstained.

13. Making Holt more accessible

13.1 The accessible route was addressed earlier under 5.1

13.2 Cllr Smith reported that there had been a complaint about A frames as a local resident had tripped over one recently. Cllr Wilson stated he would remind traders about the positioning of A frames at the next Love holt meeting.

13.3 Cllr Smith stated that next steps he would be meeting with Highways to agree works for the accessible route.

14. Correspondence

14.1 Everyone AGREED that we should let the room at Nelson House for another day a week to EDA.

14.2 The scope clothing bank was discussed and it was decided that the Clerks should look into a variety of recycling options available for the town along with costs. Clerks to research and put on next month's Agenda.

14.3 Cllr Baker left the meeting at 21.25.

15. Financial Matters

15.1 The payments and receipts were circulated prior to the meeting and were agreed on a PROPOSAL by Cllr Batey and SECONDED by Cllr Traynier.

15.2 Cllr Wright PROPOSED that a chipper is hired for use at Spout Hills at a cost of £133.13 for two days this was SECONDED by Cllr Moore. Clerks to confirm the location and date for delivery and pick up with the Chairman of the Spout Hills Committee.

16. Planning matters

16.1 The planning applications PF/19/1278, PF/19/1326, LA/19/1378 and LA/19/1393 were discussed.

16.2 It was AGREED by everyone to not object to all of the above planning applications.

17. Date of Next Meeting

17.1 The next meeting is on Monday 14th October 2019 at 7pm at the Community Centre.

The meeting closed at 21.30