



HOLT TOWN COUNCIL

Town Council Office, Holt Community Centre, Kerridge Way, Holt
Norfolk, NR25 6DN
Tel 01263 712149

E mail: holttowncouncil@gmail.com www.holttowncouncil.org

Minutes of an extraordinary Town Council meeting held on Thursday 3 May 2018 at Holt Education Centre Hub, Charles Road, Holt.

	PRESENT Cllrs Prior (Chair), Allison, Baker, Batey, Hipperson, Moore, Neech, Payne, Smith, Traynier & Wright Elaine Oliver Town Clerk	ACTION
1	WELCOME The Chair Cllr Prior opened the meeting and welcomed everyone.	
2	APOLOGIES FOR ABSENCE Cllrs Reed and Singleton	
3	TO CONSIDER REQUESTS FOR DISPENSATIONS FROM THE RESTRICTION ON PARTICIPATING IN THE DISCUSSION OR VOTING ON A MATTER IN WHICH A MEMBER HAS A DISCLOSABLE PECUNIARY INTEREST No interests declared	
4	<p>Nelson House</p> <p>4.1 Appointment of Solicitor After much discussion and consideration, on a Proposal by Cllr Traynier, seconded by Cllr Wright it was unanimously agreed to appoint Birketts as our solicitors for the purchase of Nelson House.</p> <p>Cllr Payne proposed at this point to go into confidential session, because of contractual and personnel issues seconded by Cllr Hipperson, unanimously agreed. The public left the meeting.</p> <p>4.2 Approval of letter to NNDC The Clerk gave a report to the Councillors that a recent meeting held at NNDC with the CEO regarding the contract and the possibility of a delay in the start date. Consideration of using the existing office was suggested by the CEO free of rent and rates. It was thought that we would try to operate 6 days a week, 10.00 – 3.00pm with the assistance of volunteers On a proposal by Cllr Baker, seconded by Cllr Smith to run TIC from 1.6.18, with the help of volunteers, until the move to Nelson House, unanimously agreed. The Town Council would need to recruit volunteers as soon as possible for this. It was agreed that we would not work beyond October in the existing premises. The Council were reminded that on the top floor the rafters are exposed so the timber can be checked and treated without removing ceiling so on a Proposal by Cllr Wright, seconded by Cllr Neech it was agreed a further structural survey was unlikely to add any value to the present detailed survey and was not needed at this time.</p> <p>4.2 Listing building & DDA compliance It was reported that NNDC had received complaints about the listed building consent for this building. The Owner is meeting with NNDC on Friday.</p>	

	<p>It was agreed to put on a future agenda the appointment of a DDA compliance specialist.</p> <p>4.3 Budget for TIC opening</p> <p>This was deferred as the opening date at Nelson House has not been confirmed.</p> <p>Meeting closed</p>	
--	--	--