



HOLT TOWN COUNCIL

Councillors,

You are summoned to the Meeting of Holt Town Council on 14th October 2019, at the Community Centre, Kerridge Way, Holt, NR25 6DN at 7pm.

Gemma Harrison and Glynis Williamson

Locum Town Clerks

7th October 2019

AGENDA

1.	Welcome	
2.	Apologies for absence	
3.	To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest	
4.	Police Matters	
5.	Announcements by Mayor	
6.	Agree minutes of 6.1 Town Council Meeting 9 th September 2019	
7.	Matters Arising if any (for information and not included on the main council agenda) 7.1 Update on Bins on Spout Hills 7.2 Clothing Bank at the Playing Fields	
8.	Reports 8.1 Norfolk County Council 8.2 N N D C 8.3 Love Holt 8.4 Christmas Lights Committee	
	PUBLIC QUESTION TIME Limited to 15 Mins (3 Minutes per person)	
9.	Spout Hills 9.1 To request the removal of a parking space at Letheringsett Hill Car Park by one to improve access to Spout Hills for emergency vehicles. 9.2 To agree installation of two universal locks to the gates at Spout Hills which will allow emergency access to the Spout Hills site by all emergency vehicles. 9.3 A proposal by the Spout Hills Committee for Holt Town Council to submit a Big Society Grant Application for the purchase of a tractor.	
10.	Correspondence 10.1 Letter received from North Norfolk Chamber Opera applying for next round of grant funding in December 2019.	
11.	Financial Matters 11.1 Approve payments of invoices. 11.2 Approve receipts. 11.3 Report AGAR (External Auditor Report)	
12.	Planning matters 12.1 PF/19/1608 – 2 Franklyns Yard, Holt. Single storey front extension. 12.2 PF/19/1850 – Holt Country Park. Change of use of building from storage to indoor seating area.	

	<p>12.3 LA/19/1317 – 43 Bull Street. Installation of a defibrillator.</p> <p>13.4 PF/19/1546 – Maybeech, 22 Station Road. Variation of condition of planning permission PF/19/0636.</p> <p>12.5 PF/19/1522 – Gresham’s School. Development of new teaching and learning facility, together with landscaping, alternations to existing internal pedestrian pathway and service vehicular access and associated services and infrastructure.</p> <p>Planning Decisions/ Information</p> <p>12.6 To review planning application PF/19/0988 St Andrew’s Church, Church Street, Holt. Formation of pedestrian access between the Churchyard and car park.</p>	
13.	To consider a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public to discuss a personnel matter and allocation of works.	
14.	<p>Confidential Matters</p> <p>14.1 Agree quote for roofing works at Nelson House</p> <p>14.2 To discuss and decide appointment of Town Clerk.</p>	
15.	Date of Next meeting Monday 11th November 2019 – Community Centre	