



Holt Town Council

Minutes of the Holt Town Council Meeting held on Monday 9th December 2019 at 7pm in the Community Centre,

Attending: Cllr Rodney Smith (Mayor), Cllr Phil Wright, Iain Wilson, Cllr Martin Batey, Cllr Ray Moore, Cllr Bryan Payne, Cllr Maggie Prior, Cllr Liz Traynier, Cllr Melandra Curley, Cllr Sarah Tribe, Cllr Simon Williams. Town Clerk Gemma Harrison and Finance Manager Glynis Williamson. Four members of the public were present.

1. Welcome

1.1 Cllr Smith welcomed everyone to the meeting.

2. Apologies for absence

2.1 Apologies were received from Cllr Philo and Cllr Baker due to work commitments.

2.2 Apologies were also received from PC Graham Gower-Smith and District Councillor Georgie Perry- Warnes.

2.3 Cllr Williams will be arriving later.

2. To consider requests for dispensations from the restriction of operating in the discussion or voting on a matter in which a member has a disclosable pecuniary interest.

2.1 Cllr Smith declared an interest under item 8 as he is a member of the Lights Committee. Cllr Moore and Cllr Wright declared an interest in the same item as they are members of the Playing Fields Committee. Both the Playing Fields and the Lights Committee have submitted grant bids for the Council's consideration

2.2 No other declarations were received.

3. Police Matters

3.1 The Police have sent their apologies, although no formal report was submitted the Clerk was asked to pass on news relating to the new SNAP priorities. The Church Street toilets has been rolled over and continues to be a SNAP priority for Holt.

4. Announcements by Mayor

4.1 The Mayor recently represented the Town Council at the Civic Service held at Cromer Church.

4.2 The Mayor shared with Cllrs news on the latest fundraising campaign for Benny Pitcher (a local boy with a terminal brain tumour). The Mayor requested

permission from Cllrs to have a banner in the town promoting the Brighton Marathon fundraising event looking to raise money for Benny. Everyone AGREED to support the cause.

4.3 The Mayor also shared the news that Henry Cordeaux had sadly passed away. Henry had served on the Town Council, District Council and Playing Fields Committee. The Town Council extend their condolences to Henry's family and friends.

5. Agree minutes of Town Council Meeting 11th November 2019

5.1 An amendment was made to the Committee List at Appendix A. Cllr Prior was added to both Car Parking Committee and Holt Vision Committee.

5.2 On a PROPOSAL by Cllr Batey the minutes were accepted as accurate and correct, this was SECONDED by Cllr Traynier and AGREED by everyone. The minutes were signed by the Mayor.

6. Matters Arising if any (for information and not included on the main council agenda).

- The Neighbourhood Plan was discussed. The Clerk raised her concern that despite requests to the contractor the Council still had not received a word version of the document, and further funding to continue with the contractor had not been agreed by the Council. NNDC has asked for all documents to be submitted in a word version as per their policy. It was PROPOSED by Cllr Batey and SECONDED by Cllr Moore and AGREED by everyone for the Clerks to send all documents into NNDC as a pdf version.
- There has been no further update on the High Kelling Hospital site.
- Heath Farm. Cllr Moore shared concerns regarding the lack of progress on industrial land being developed in Holt but particularly as part of the proposed Heath farm development. It was suggested the Clerk should arrange a meeting of the industrial committee and landowners so the Town Council are able to understand what is happening with the site. Cllr Moore PROPOSED a meeting should take place and Cllr Prior SECONDED the meeting which was AGREED by everyone.
- MTI Update. Cllr Tribe updated everyone on her successful MTI bid of Planting Up the Town. The project has been awarded £2850 from NNDC. Cllr Tribe shared with Cllrs her thoughts about looking for a main sponsor

for the project. In addition to the grant money there has also been a private donation for £1500, which is brilliant news.

7. Reports

7.1 County Cllr Sarah Butikofer - No report received.

7.2 District Cllr Georgie Perry-Warnes sent her report – Clerk to forward to everyone after the meeting.

7.3 District Cllr Duncan Baker was not present and did not send a report.

7.4 Cllr Wilson presented the latest report from Love Holt. The old Santander shop has now been sold to a private individual. Star Plain has two empty buildings, one due to be refurbished shortly. Love Holt are working with landlords to refurb shops and get them let. Tuesday nights at 5.30pm at Byfords a member of the Love Holt team will be present to see anyone in need of any information on Love Holt. Sunday 26th July is the date for the next Holt Festival. Love Holt are looking for a volunteer to carry out analytics on the town. UCAN and Love Holt are launching a Town Diary. There is a job page being launched on the Love Holt website.

7.5 Some discussion took place regarding the vision of Love Holt, some Cllrs felt that The Town Council would benefit from a presentation by Cllr Wilson on the Love Holt Vision. Clerk to liaise with Cllr Wilson to arrange a meeting.

Public Question Time – 4 members of the public present

- Polly Barratt mentioned the NNDC initiative with the woodland trust as per the latest article in the Holt Chronicle. This is a natural extension of the PUTT scheme. Polly suggested there should be a town overview regarding the Tree planting, therefore ensuring a consistent approach.
- Phil Barratt commented that Love Holt's aim is making Holt a destination town. UCAN's aim is making Holt an art destination and there are currently plans for a film festival and local music festival.
- Phil Barratt asked for an update regarding the Town Council leading the way with a Climate Change initiative. The Clerk stated that she is in the process of putting together a paper which looks at many

initiatives and possible ideas on how Holt can tackle the issue. This will hopefully be ready to present to Cllrs in January.

- Phil Barratt made the comparison between the Love Holt website and the Holt Town Council website and noted that that Love Holt site was better for communication.

8. Grant Awards

8.1 Cllr Traynier summarised the grant applications the Town Council received for consideration, these can be seen at Appendix A. Cllr Traynier PROPOSED that the £1000 available should be split between CHAT, the Treehouse Café, the Playing Fields and Holt Football Club, each receiving £250 each. This was SECONDED by Cllr Wright and AGREED by all.

9. Utilities

9.1 The Finance Manager stated that she has been looking at different tariffs for the electricity for the street lights. There are some significant savings to be had with EON depending on the length of contract that the Town Council sign up to. The biggest savings can be made with the three-year contract which gives the Council a fixed price to pay each month for three years. Cllr Wright PROPOSED that the Town Council sign up to a three-year tariff with EON and this was SECONDED by Cllr Batey and AGREED by everyone. Finance Manager to contact EON to arrange the change of tariff.

10. Nelson House – Roof

10.1 The two quotes (for roof repair) were circulated to Cllrs prior to the meeting and a third quote is currently being obtained. Cllr Prior PROPOSED that a budget up to £1500 is made available for the repair, this was SECONDED by Cllr Payne and AGREED by everyone.

11. Correspondence

11.1 The letter received from NNDC regarding the transfer of two pieces of land south of the bypass (off Beresford Road and Thompson Avenue) was discussed. Clerk to send a letter to NNDC to ask who is assessing the Town Council's transfer request. The Clerk to submit a funding bid under the pocket parks funding scheme to contribute towards some play equipment for the site.

11.2 The complaint regarding graffiti on the underpass was discussed and Cllrs felt that any action wasn't needed at this time.

12. Financial matters

12.1 The list of payments was circulated prior to the meeting, the payments were PROPOSED by Cllr Batey and SECONDED by Cllr Wright and AGREED by everyone.

12.2 The receipts were all circulated prior to the meeting and accepted by everyone.

12.3 The date and time of the budget meeting next year on Monday 13th January 2020 at 6.30pm was noted and AGREED.

13. Planning Matters

13.1 All planning applications were circulated in advance of the meeting. These were;

- PF/19/1913 Formation of concrete surfaced bus turning area, overflow bus parking area with permeable surface and staff car parking area with associated drainage; erection of 2.4m high steel fence Kongskilde UK Ltd, Hempstead Road Business Centre, Hempstead Road, Holt, NR25 6EE
- PF/19/1964 Change of use of from office (Class B1a) to single dwelling (Class C3) (retrospective) 61 Cromer Road, Holt, NR25 6DY.
- LA/19/1671 and PF/19/1623 39b Bull Street, Holt, NR25 6HP Internal and external alterations to existing house including canopy porch.

The above planning applications were PROPOSED as no objection by Cllr Wright and SECONDED by Cllr Batey and AGREED by everyone.

13.2 PF/ 19/2094 5 Cley Road, construction of a single storey garage, was missing some information online. Clerk to request a plan from NNDC and to circulate to all Cllrs.

14. Date of next meeting Monday 13th January at 7pm. Clerk to add to the Agenda a proposal to discuss meeting earlier for Town Council Meetings.

The meeting closed at 20.22

Signed by Cllr Rodney Smith (Mayor).....

Dated: Monday 13th January 2019

